



Chardon Township Board of Trustees

REGULAR Meeting

October 4, 2023

The Chardon Township Board of Trustees met in regular session on Wednesday, October 4, 2023, at 7:01 p.m. at the Town Hall with the following present:

Trustees: CHARLES STRAZINSKY, TIMOTHY MCKENNA and MICHAEL BROWN

See attached sign in sheet.

The Pledge of Allegiance was recited.

Approval of Minutes

Trustee Strazinsky moved, seconded by Trustee Brown to approve the meeting minutes for September 20, 2023.

AYES: STRAZINSKY, BROWN and MCKENNA

Residents Comments

- There were no resident comments

Road Department

- See attached report as presented by the road superintendent, Zack Sipan
- Zack asked about the comp time policy. The fiscal officer reported that the policy that was approved by the trustees is not in alliance with the ORC therefore it is invalid. The fiscal officer will be paying out the remaining comp time before the next pay period. There are only two employees who will receive a payout. A new comp time policy will need to be written.

Zoning Report:

- See attached report as presented by the zoning inspector, Don Mohney

Fiscal Officer Report

- See attached report

Park Committee:

- See attached report as presented by the park committee chairperson, Yvette Slusarski

Old Business

- Holden Arboretum: There were members representing the Holden Arboretum at the meeting. The trustees had mailed a letter to the Holden Arboretum about the removal of the gate and posts on Wisner Road. There is no need for the gates if they will never be used. The Holden Arboretum representatives didn't understand why the gates would need to be removed as they are not blocking anything and will never be closed. Trustee Strazinsky said that the gates need to come down. The trustees asked the road superintendent to check with the county engineer's office about the road right of way. For now, the gates can remain, but the issue will be revisited.


- Port-a-potty: The administrative assistant provided more information about the quote from Aris. The trustees have decided to change the port-a-potty service to Aris and cancel service with ASAP.

New Business

- Halloween date: The date for trick or treating will be on October 31, 2023, from 5:30-7:30 pm
- Schedule work session: A special meeting will be held on October 28, 2023, at 9am

Trustee Strazinsky made a motion to adjourn the meeting at 8:16 PM. Trustee Brown seconded.

AYES: STRAZINSKY, BROWN and MCKENNA

A handwritten signature in black ink, appearing to read 'Charles Strazinsky, Jr.', is written over a horizontal line.

Charles Strazinsky, Jr., Chairman



**Chardon Township Board of Trustees
Regular Meeting Agenda**

October 4, 2023

- 1) Open Meeting: Pledge of Allegiance
- 2) Approval of meeting minutes: September 20 and 29, 2023 (Regular and Special)
- 3) Resident Comments
- 4) Road Department: *Zack Sipan, Road Superintendent*
- 5) Zoning Report: *Don Mohny, Zoning Inspector*
- 6) Fiscal Officer Report: *Ilona Daw-Krizman, Fiscal Officer*
- 7) Park Committee Report
- 8) Old business
 - Holden Arboretum
 - Port-a-potty
- 9) New Business
 - Halloween date for Trick or Treat Night
 - Schedule work session with trustees and road superintendent
- 9) Correspondence
- 10) Adjournment

Next Regular Meeting: October 18, 2023, at 7 P.M.

CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees

Chuck Strazinsky

Tim McKenna

Michael Brown

REGULAR

Regular / Special

Meeting Oct. 4, 2023

Fiscal Officer

Ilona Daw-

Krizman

286-3711

ATTENDEES

Name	Address	Interest
1 <i>Carl Anderson</i>	<i>Local</i>	
2 <i>Ed Eymett Senk</i>	<i>9279 Mente</i>	
3 <i>ED MAIDDELL</i>	<i>9500 SPENNY RD</i>	<i>HOLDEN ANB.</i>
4 <i>Kathy Herlin</i>	<i>"</i>	<i>"</i>
5 <i>SEAN O'NEIL</i>	<i>9500 SPENNY RD</i>	<i>"</i>
6 <i>Walter [unclear]</i>	<i>10779 [unclear]</i>	
7 <i>Star [unclear]</i>	<i>515 Bear</i>	<i>Wisdom of Georgia Co.</i>
8 <i>Joan Windrayl</i>	<i>9465 Mente Rd</i>	
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

TRUSTEES
Chuck Strazinsky 440-343-3149
Timothy McKenna 440-346-4856
Michael Brown 440-286-1655

FISCAL OFFICER
Ilona Daw-Krizman 440-313-5203



CHARDON
T O W N S H I P

9949 Mentor Road
Chardon, Ohio 44024
lnelson@chardontownship.com

ADMINISTRATIVE ASSISTANT
Lisa Nelson 440-286-3711
ZONING INSPECTOR
Don Mohney 440-463-1253
ROAD SUPERINTENDENT
Zackary Sipan 440-285-9002

Road Report Sept. 21-Oct. 4, 2023

- Line striping completed 9/21/23 by Aero-mark on Clark and Hosford
- Cleared outlet of cross pipe under roadway at 11564 Cherry Hollow
- Ditched 200' on Cherry Hollow for 2 resident ditch enclosures
- Ditched 600' near 10360 Pinegate Dr. For resident ditch enclosure
- Cleared curb drains and ditched Robinson Rd. (from Woodin to 9445 ¼ mi.)
- Ditched near 10400 Wilder for resident to install new driveway
- Filled potholes on Hermitage and Griswold Rd.
- GCWR contracted asphalt patchwork in Berkshire Estates Completed 9/27/23
- Full burial at Clark Rd. Cemetery 9/29/23
- Picked up 1 truckload of cold mix patch for winter use at Unique Paving
- Installed new PTO bearing on roadside mower
- Sealed asphalt patches from last few weeks (Mountainview, Robinson, Foxwood)
- Began ditching Wisner Rd. (south end off Kirtland Rd.)
- 4th round roadside mowing complete

Other:

- Referred 1 to Hambden Twp for boom mowing cleanup (Bascom Rd)
- 2024 Geauga County Project request
- Comp Time Update?

TRUSTEES
Chuck Strazinsky 440-343-3149
Timothy McKenna 440-346-4856
Michael Brown 440-286-1655

FISCAL OFFICER
Ilona Daw-Krizman 440-313-5203



CHARDON
T O W N S H I P

9949 Mentor Road
Chardon, Ohio 44024
lnelson@chardontownship.com

ADMINISTRATIVE ASSISTANT
Lisa Nelson 440-286-3711
ZONING INSPECTOR
Don Mohney 440-463-1253
ROAD SUPERINTENDENT
Zackary Sipan 440-285-9002

Zoning Report – Sept. 21-Oct. 4 2023

CALLS: Emily – Minimum setbacks for Ag barn at Mentor Rd.?- none
Grace/contractor - Yard pipe at 9905 Auburn Rd.?- refer to county

PERMITS: David & Jackie Fryman – 11572 Oak Hollow Dr. -12’x16’ Acc/Bld
Lute Quintrell- 9860 Mitchells Mill Rd.- 106’x53’ New/Const/Res
Patricia Edwards – 11049 Henning Dr.- Area Variance Request for
8’x26’ Res/Add & 32’x40’ Acc/Bld

MEETINGS: ZC met on 10/2 - Signs – next scheduled is 11/13 at 7pm
BZA will meet 9/9 & 9/11 for hearings



Board of Trustee Meeting Fiscal Officer Report October 4, 2023, 7:00 PM

Middlefield Bank Loan

- 2018 Kenworth T370 Truck and Plow loan paid in full; Lien release should be forthcoming
- Townships are not permitted by LGS rules to use vehicles for collateral

Outstanding Loans – September 30, 2023

- Middlefield Bank (3.34% Interest) - 2020 Ford 350, Balance ~ \$14,100, maturity December 2024
- SIB Loan (3% Interest) – Road Reconstruction, Balance ~ 149,250, maturity October 2028
- Public Works (0% Interest) – Hosford Road, Balance ~ \$38,900, maturity January 2032

Internal Revenue Office

- 3Q 941 Reporting complete

Ohio Auditor of State

- Responded to AOS questionnaire and confirmed 2022-2027 Northeast IPA contract
- RFP meeting to be scheduled in October and Northeast IPA will begin work in January

Ohio Treasurer of State

- Completed quarterly Ohio Pooled Collateral System (OPCS) attestation

Ohio Billing

- Confirmed Chardon Township Annual Profile Review; received input from Larry Gaspar
- Approved Chardon Twp SOC-1 Audit Changes – if Chardon Township should need additional claims audited specifically for our organization, there will be a charge associated with that request. We have not needed this any time I have been in position.

Activity September 21 – October 4, 2023

Payroll	\$ 13,018.76
Payment	\$ 119,300.33
Receipts	\$ 29,324.71

Chardon Township Park Committee

Notes for September 25, 2023

Attendees: Jim Schumann, John Nowicki, Yvette Slusarski, and Trustee Mike Brown

1. Update on Park Signs and Bench Plaques

They are in John's possession who will get the holes in them and contact Zack regarding the hardware needed to put them on the benches.

We also need to know about Chuck's bench ~ which one to put the plaque on

2. Port-a-Potties Update

Mike Brown shared information from the September 20 Trustee meeting that was presented regarding the possibility of new provider.

3. Update the Kiosk

The lock is frozen. John has sprayed it to see if it can be removed or he will just cut it and put a new one on. When that is taken care of new information will be put into the kiosk.

4. Field Maintenance

Mike Brown shared information from September 20 Trustee Meeting regarding the cost, etc.

5. Other items

Overflow parking ~ it has been quite full with the soccer teams; not sure if using the field beyond the baseball field, but people are using "creative parking" and John has had a visibility issue getting out of his driveway

2024 Meetings ~ Begin Monday, February 26, 2024

Park Committee would like to have the Chardon Recreation representatives as well as the soccer and baseball representatives attend a meeting in early February to discuss field preparation, parking, scheduling, etc.

Trimming willow trees soon

Next Meeting: October 23, 7:00 p.m. Townhall