



**CHARDON
T O W N S H I P**

**Chardon Township Board of Trustees
REGULAR Meeting
July 5, 2023**

The Chardon Township Board of Trustees met in regular session on Wednesday, July 5, 2023, 2023, at 7:00 p.m. at the Town Hall with the following present:

Trustees: CHARLES STRAZINSKY, TIMOTHY MCKENNA and MICHAEL BROWN

See attached sign in sheet.

The Pledge of Allegiance was recited

RESOLUTION #23, 2023

**CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE 2024
ANNUAL BUDGET AS PRESENTED BY THE FISCAL OFFICER**

Trustee Strazinsky moved that the Chardon Township Board of Trustees do hereby approve the 2024 annual budget as presented by the fiscal officer. Trustee McKenna seconded.

And the roll being called resulted as follows:

AYES: STRAZINSKY, MCKENNA and BROWN

Approval of Minutes

Trustee Strazinsky moved, seconded by Trustee Brown to approve the meeting minutes for June 21, 2023, and June 27, 2023. **AYES: STRAZINSKY, BROWN and MCKENNA**

Residents Comments

- A resident had a question on the road cut outs.

Road Department

- See attached report as presented by the road superintendent, Zack Sipan

Zoning Report:

- See attached report as presented by the zoning inspector, Don Mohney

Fiscal Officer Report

- See attached report as presented

RESOLUTION NO. 28, 2023

Authorizing Expenditure from American Rescue Plan Act Funds

Geauga County, Ohio

Be It Resolved *by the Township Trustees of Chardon_Township*

WHEREAS, this date, July 5, 2023, Trustee Strazinsky moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS Congress passed the Act effective March 11, 2021; and

WHEREAS Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS Section 603(c) generally provides that:

(1) **USE OF FUNDS.** Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, non-entitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, non-entitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, non-entitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, non-entitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, non-entitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simply revenue loss calculation for smaller recipients.

WHEREAS the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount, or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless the treasury has stated otherwise.

WHEREAS some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS “Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

WHEREAS funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or “rainy day” funds

WHEREAS, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following:

REPAIRING GARAGE DOORS AT THE ROAD GARAGE

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services

2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$4,175.00;

3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement

- Parks and recreational facilities and programs
 - Other
- Repair of garage doors at road department

4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee McKenna seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

It was adopted on the 5th day of July 2023.

AYES: Strazinsky, McKenna and Brown

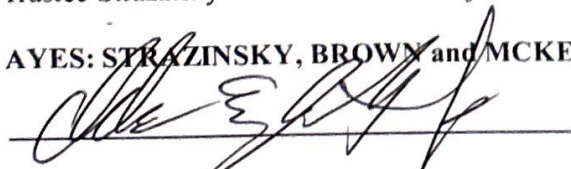
Park Committee

- See attached report as presented by Yvette Slusarski

There was no old business or new business discussed.

Trustee Strazinsky made a motion to adjourn the meeting at 7:36 PM. Trustee Brown seconded.

AYES: STRAZINSKY, BROWN and MCKENNA



Charles Strazinsky, Jr., Chairman



Chardon Township Board of Trustees Meeting Agenda

July 5 2023~ Regular Meeting

- 1) Open Meeting: Pledge of Allegiance
- 2) Approval of meeting minutes: June 21, 2023
- 3) Resident Comments
- 4) Road Department: *Zack Sipan, Road Superintendent*
- 5) Zoning Report: *Don Mohney, Zoning Inspector*
- 6) Fiscal Officer Report: *Ilona Daw-Krizman, Fiscal Officer*
- 7) Park committee report
- 8) Old business
 - ◆ Road Levy
 - ◆ Fire Levy
- 9) New Business
- 10) Correspondence

Next regular trustee meeting July 19, 2023, at 7

CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees

Chuck Strazinsky
 Tim McKenna
 Michael Brown

REGULAR

Regular / Special

Meeting July 5, 2023

Fiscal Officer

Ilona Daw-
 Krizman
 286-3711

<i>ATTENDEES</i>		
Name	Address	Interest
1 Ed & Yvette Slezak	9279 mcrae rd	
2 Stan Marchand	515 BxM	Everything
3 (call) Tomkinson	Local	
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17		
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19		
20		

TRUSTEES

Chuck Strazinsky 440-343-3149
Timothy McKenna 440-346-4856
Michael Brown 440-286-1655

FISCAL OFFICER

Hona Daw-Krizman 440-313-5203



**CHARDON
T O W N S H I P**

9949 Mentor Road
Chardon, Ohio 44024
lnelson@chardontownship.com

ADMINISTRATIVE ASSISTANT

Lisa Nelson 440-286-3711

ZONING INSPECTOR

Don Mohney 440-463-1253

ROAD SUPERINTENDENT

Zackary Sipan 440-285-9002

Road Report June 21 – July 5, 2023

- Patched asphalt on Welk Rd
- Removed leaf 3 leaf jams in pipe inlets on Robinson
- Cleared large limb from roadway on Mitchells Mill near bridge
- Repaired fuel filler neck on F2
- Still trying to figure out fuel issues on 3I
- Cleared fallen tree from Pinegate Dr. Near cul-de-sac
- Finished 2nd round of roadside mowing
- Cut, dug, repaved 18'x42' section of roadway in Arbor Glen cul-de-sac
- Replaced 11I oil pan and associated parts
- Repaired 5-ton shop floor jack
- Repaired F2 dump body frame (broken welds)
- Patched potholes on Mitchells Mill near bridge
- Picked up pothole patch at Unique Paving
- Repaired Hotbox axles (Broke down at rt6 and 91)
- Picked up cylinder head and parts for 98I
- Patched potholes on Hermitage and Griswold
- Rental skid steer and asphalt grinder dropped off 7/5/23
- Salt order 500-ton confirmation #5102629871

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Zackary Sipan 440-285-9002

Zoning Report June 21 – July 5, 2023

- **CALLS:** Diane/Realtor- Acc/Bld in rear yard at 9750 Fox Meadow Ln?-yes-R-1
- Bob- 50' or 60' easement to Girdled Rd?- refer to Concord ZI
- Jerry/appraiser- Is Semerano Monuments an R-1 conditional use?-yes/HO
- Gas Co.- Permit to bore under Clark Rd. at Auburn Rd.?-refer to County & Zach

Jodie/Chardon Rd.-will meet tomorrow for New/Const/Res permit

PERMIT: Tom Gower/9103 Ravenna Rd.- Exempt cert- Ag use- 40'x56' Barn

MEETING: BZA is scheduled to meet on 7/11 at 6:30 pm for Conditional Use renewals



Board of Trustee Meeting Fiscal Officer Report July 5, 2023, 7:00 PM

Budget Commission

- Budget Hearing scheduled for Monday, August 21, 2023, at 9:45 am

Ohio Treasurer's Public Unit (PU) OPCS Best Practices

- Updated document found under the FAQ/HELP section of the OPCS website or at the following links:
<https://opcs.ohio.gov/login#/faqhelp> (Trustee FAQ and Trustee Training Manual on SharePoint)
- The updated document outlines best practices for system-generated notifications as well as general guidelines for public units participating in the Ohio Pooled Collateral Program

Activity June 20 – July 5, 2023

Payroll	\$	19,199.67
Payment	\$	30,549.54
Receipts	\$	26,470.01

Chardon Township Park Committee

Notes from June 26, 2023

Attendees: Mike Doudican, John Nowicki, Jim Schumann, Hank Andrews, Yvette Slusarski, and Trustee – Mike Brown

1. Herbicide Application to Park Grounds

A few weeks ago, John pointed out that one of the woody plants had an issue with dying foliage and told the SAMs landscapers to not spray the leaves because it will kill them.

Yvette had stopped by the park last week and noticed there had been more applications in the following sites:

- ~ around the newly planted trees, shrubs
- ~ shrubs around the pond area
- ~ bench by the pond and all the other benches
- ~ around the playground,
- ~ baseball fields
- ~ around the benches all the baseball kids sit on
- ~ around the bleachers where there are spectators and siblings who play on the ground around and underneath the bleachers.

There were NO visible application flags at the time Yvette was there.

Lisa called SAMs and found out the herbicide that is being used is called Ranger Pro Herbicide and they are licensed to make applications.

Upon further research, Ranger Pro Herbicide is 41% Glyphosate (as in Roundup).

The Park Committee members are concerned regarding the health of the children and other residents who use the park. Also when the grass is killed around the benches it makes a mess of dirt for those who sit on them.

Mike Brown will get the contract to find out if there is pesticide application as part of it. If not, then the company should not be making the application. If so, then we will ask that the contract be changed and there be no further applications.

2. Parking Issues during games

John reported that there were some parking issues a few weeks ago in which vehicles were parked along the main road straddling the drainage ditch and at the same time, there were a few rows available in the overflow lot. He said it has only happened a few times so far this season. However, what can be done about this in the future?

[Continued on next page]

3. Chardon Township Park Rules

The proposed changes to the Chardon Township Park Rules are on the attached document.

4. Park Committee Role

We are in process of reviewing the document.

5. Willows

John will contact Ed for assistance in the next few weeks.

Next Meeting: Monday, July 24, 2023, 7:00 p.m.

If weather is nice – meet at the park; if not – meet at Township Hall

List of the Meetings for 2023

August 28

September 25

October 23