



Chardon Township Board of Trustees

REGULAR Meeting

May 4, 2022

The Chardon Township Board of Trustees met in a regular session on Wednesday, May 4, 2022 at 7:00 p.m. at the Town Hall with the following present:

Trustees: MICHAEL BROWN, TIMOTHY MCKENNA and CHARLES STRAZINSKY

Fiscal Officer: ILONA DAW-KRIZMAN

See attached sign in sheet.

The Pledge of Allegiance was recited

Trustee Brown made a motion to start the zoning amendment public hearing at 7:01 PM. Trustee Strazinsky seconded. **AYES: BROWN, STRAZINSKY and MCKENNA**

There were no public comments made.

Trustee Brown made a motion to close the zoning amendment public hearing at 7:03 PM. Trustee McKenna seconded. **AYES: BROWN, MCKENNA and STRAZINSKY**

Trustee Brown made a motion to approve the zoning amendment as presented. Trustee McKenna seconded. **AYES: BROWN, MCKENNA and STRAZINSKY**

Approval of Minutes:

Trustee Brown moved, seconded by Trustee Strazinsky to approve the meeting minutes for April 6, 2022 and April 20, 2022 (regular) and April 21, 2022 (special) **AYES: BROWN, STRAZINSKY and MCKENNA**

Residents Comments:

- Mr. Andrews questioned the terms that have expired on the Zoning Commission, Board of Zoning Appeals and the Park Committee. The trustees asked the administrative assistant to check the December 2021 meeting minutes to see if new appointments were made.
- Mr. Goodge had a question about a property on Calico Drive that looks like it is operating as a land fill and if this is a zoning issue.
- Mr. Goodge thanked the road department for the work done on his property.

Road Department

- See attached report as presented by the road superintendent, Zack Sipan

Zoning Report

- See attached report as presented by the zoning inspector, Don Mohney
- Don reported that there has been no response to the Dollar General letter that was mailed and no cleanup has been done at the property located on Chardon Road. Don said that he does have a quote from Mark Sadowski in the amount of \$300 to do a cleanup.

Trustee Brown made a motion to accept the bid from Mark Sadowski to do a property cleanup at Dollar General on Chardon Road in an amount not to exceed \$300. Trustee Strazinsky seconded. **AYES: BROWN, STRAZINKSY and MCKENNA**

Fiscal Officer Report

- See attached report as presented by the fiscal officer, Ilona Daw-Krizman

Trustee Brown made a motion to accept the changes due to clerical errors to resolutions #26, 2022 and #27, 2022. Trustee McKenna seconded. **BROWN, MCKENNA and STRAZINSKY**

Park Committee

- See attached report as presented by Yvette Slusarski, Park Committee Volunteer
- The next Park Committee meeting is May 23, 2022 at 7PM and will be held at the park pavilion.

Old Business

- Road Levy results: The levy lost by 58 votes. The trustees asked the administrative assistant to check with the Board of Elections about putting it on the special election in August.
- DIG Grant (new camera security system): The grant will pay for new security cameras for the recycling bins. New security cameras are also needed at the town hall and road garage. The trustees agreed that the work can be done and will use the ARPA funds to pay for the cameras at the town hall, road garage and make a partial payment towards the ones at the recycling bins.

RESOLUTION NO. 28, 2022

Authorizing Expenditure from American Rescue Plan Act Funds

Be It Resolved by the Township Trustees of Chardon Township, Geauga County, Ohio

WHEREAS, on this date, May 4, 2022, Trustee Brown moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the "ARPA Funds") from the American Rescue Plan Act of 2021 ("ARPA" or the "Act"); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

(1) **USE OF FUNDS.** Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, non-entitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, non-entitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, non-entitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, non-entitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, non-entitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

WHEREAS, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless the treasury has stated otherwise.

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, “Government services are [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or “rainy day” funds

WHEREAS, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following:

REPLACING THE CAMERA SECURITY SYSTEM AT THE CHARDON TOWNSHIP TOWN HALL, THE ROAD GARAGE AND PAY FOR A PART OF THE COST OF THE CAMERAS AT THE RECYCLING BINS (the "Project").

NOW THEREFORE, it is hereby **RESOLVED** by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services
2. The Project is hereby authorized and shall be paid for by the ARPA Funds in the amount of/an amount not to exceed: \$7,000
3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:
 - Police protection
 - Fire and emergency medical services
 - Road repair, maintenance and other transportation and safety services
 - Public infrastructure support
 - General government administration and administrative facilities
 - Land use regulations and enforcement
 - Parks and recreational facilities and programs
 - Other
4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.
5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee McKenna seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

AYES: BROWN, MCKENNA and STRAZINSKY

- **Go Green Grant (trash day):** The township was awarded a grant in the amount of \$3,500 to be used towards the township trash day.
- **New Website:** The trustees asked the administrative assistant to forward emails regarding the new website that they will review. The topic has been tabled for the next meeting.
- **GCTA dinner:** The decision was made to hold the dinner at the VFW and have it catered by Maple City Taps.

- Indigent burial-Resolution and grave marker: The trustees agreed to get the grave maker from The Johns Carabelli Cemetery Memorials (AKA Semerano Monuments and Flowers).

Chardon Township Board of Trustees

Resolution #29, 2022

A RESOLUTION FOR INDIGENT BURIALS

Be it resolved by the Trustees of Chardon Township, in a REGULAR session on the 4th day of May 2022 with the following present: Michael Brown, Charles Strazinsky and Timothy McKenna that Trustee Brown moved the adoption of the following resolution:

WHEREAS, Chardon Township needs to have an indigent burial policy;

WHEREAS, Chardon Township will follow ORC 9.15

As used in this section, "legal residence" means a permanent place of abode used or occupied as living quarters at the time of a person's death, including a nursing home, hospital, or other care facility.

When the body of a dead person is found in a township or municipal corporation, and such person was not an inmate of a correctional, benevolent, or charitable institution of this state, and the body is not claimed by any person for private interment or cremation at the person's own expense, or delivered for the purpose of medical or surgical study or dissection in accordance with section 1713.34 of the Revised Code, it shall be disposed of as follows:

(A) If the person was a legal resident of the county, the proper officers of the township or municipal corporation in which the person's body was found shall cause it to be buried or cremated at the expense of the township or municipal corporation in which the person had a legal residence at the time of death.

(B) If the person had a legal residence in any other county of the state at the time of death, the superintendent of the county home of the county in which such body was found shall cause it to be buried or cremated at the expense of the township or municipal corporation in which the person had a legal residence at the time of death.

(C) If the person was an inmate of a correctional institution of the county or a patient or resident of a benevolent institution of the county, the person had no legal residence in the state, or the person's legal residence is unknown, the superintendent shall cause the person to be buried or cremated at the expense of the county.

Such officials shall provide, at the grave of the person or, if the person's cremated remains are buried, at the grave of the person's cremated remains, a metal, stone, or concrete marker on which Page 2 the person's name and age, if known, and date of death shall be inscribed.

A political subdivision is not relieved of its duty to bury or cremate a person at its expense under this section when the body is claimed by an indigent person. As used in this section, "indigent person" means a person whose income does not exceed one hundred fifty per cent of the federal poverty line, as revised annually by the United States department of health and human services in accordance with section 673(2) of the "Omnibus Budget Reconciliation Act of 1981," 95 Stat. 511, 42 U.S.C. 9902, as amended, for a family size equal to the size of the person's family.

WHEREAS, Chardon Township will work with local businesses to find the most economical price for cremation services and headstones;

NOW THEREFORE, BE IT RESOLVED that the Chardon Township Board of Trustees have established an indigent burial policy.

Trustee McKenna seconded the motion and the roll being called resulted as follows:

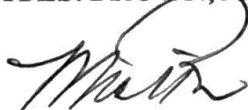
AYES: BROWN, MCKENNA and STRAZINSKY

New Business

- Little Mountain Road: The trustees and the road superintendent discussed the proposal from the Concord Township Road superintendent. They decided that Chardon Township has too many other roads that are in greater need of repair.
- Thank you letter to Mr. Schumann: The trustees publicly thanked Mr. Schumann for his donation of the new volleyball net to Chardon Township Park. Since he was not at the meeting, they also signed a thank you letter that will be mailed.

Trustee Brown made a motion to adjourn the meeting at 8:36 PM. Trustee McKenna seconded.

AYES: BROWN, MCKENNA and STRAZINSKY



Michael Brown, Chairman



AGENDA

Chardon Township Board of Trustees

May 4, 2022 ~ Regular Meeting

1. Open Meeting: Pledge of Allegiance
2. Zoning Public Hearing at 7:00 PM
3. Approval of Minutes: April 6, 2022 and April 20, 2022 (Regular) and April 21, 2022 (Special)
4. Resident Comments
5. Road Department: *Zack Sipan, Road Superintendent*
6. Zoning Reports: *Don Mohney, Zoning Inspector*
7. Fiscal Officer Report: *Ilona Daw-Krizman, Fiscal Officer*
 - Motion to approve revised resolutions
8. Park Committee: *Yvette Slusarski, Volunteer*
9. Old Business
 - Road Levy results
 - DIG Grant (new camera security system)
 - Go Green Grant (trash day)
 - New Website
 - GCTA Dinner
 - Indigent burial-Resolution and grave marker
10. New Business

- Little Mountain Road
- Thank you letter to Mr. Schumann

11. Correspondence

Adjournment

Next Regular Meeting: May 18, 2022 at 7 P.M.

CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees

Chuck Strazinsky
 Tim McKenna
 Michael Brown

REGULAR

Regular / Special

Meeting of 5/4/22

Fiscal Officer

Ilona Daw-
 Krizman
 286-3711

<i>ATTENDEES</i>		
Name	Address	Interest
1 Joe McGlynn	10575 Calico Lane	
2 GARY GOODGE	10530 CALICO LANE	
3 John Nowicki	9960 AUBURN RD	
4 Yvette Ed Slusarski	9279 Mentor Rd.	
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Summary of Park Committee Meeting from April 25, 2022
Including additions from April 28 and May 1, 2022

Attendees:

Committee Members:

Hank Andrews, John Nowicki, Mike Doudican, Yvette Slusarski
Absent: Jim Schumann

Trustee Liason:

Michael Brown

Residents:

Ed Slusarski

1. Article from Geauga County Maple Leaf – see attached
~ “Joint Recreation Plan”
~Members of the Park Committee would like to go on record that we oppose being a part of this process
2. Tree Planting – two dates
~John and Hank made a great map for us to use for planting
~ Thursday, April 28
Hank and Mike planted 6 trees in the morning
Hank, John, Ed, and Yvette planted the remaining 14
They are by stakes with ribbons on them
~Sunday, May 1
John along with Mike Brown planted two river birch near the pond
3. Pond
~The committee decided from the pond evaluation to start with trying to reduce the erosion along the bank with the “No Mow Zone”.
~Hank and I marked spots around the pond with spray paint. – Thursday, April 28
~Question: Who can inform the lawn crew to not mow past those toward the pond?
~The phragmites need to be cut so they don't go to seed.
~They still spread through rhizomes and will eventually have to be addressed in a more formal manner or they will take over the pond.
~Next time committee meets, we will discuss the next steps.
4. Benches
~On the same map John created is a key for the location of the benches
~Zack should have a copy
~Question: Is there an update on the bench placement for the North Chardon Cemetery?

5. Baseball Schedule

- ~As of April 25, Mike Doudican has not heard from Mike Pranno
- ~Mike Brown suggested it would be a good idea to have a league representative as well as a representative from Chardon Recreation attend a Trustee meeting in the fall to review expectations so no one has to repeatedly ask for the schedules.

6. Grill Installation

- ~There is a second grill that needs to be installed.
- ~The committee agreed that a good spot for it would be on the opposite side of the Pavillion from the other one.
- ~Is that something Zack and the crew could do?

7. Kiosk

- ~Who has a key so we can change the faded items on the board?

8. Volleyball Court

- ~The net has been installed – Thanks to Zack and his crew!
- ~There is a drainage problem that needs to be addressed – John will explain
- ~The weeds need to be removed --vinegar will do the trick
- ~The court needs more sand
- ~How can this be made to happen?

9. Playground area

- ~Mulch needs to be spread
- ~Weeds need to be addressed

9. Port-a-potty

- ~It is there!
- ~However, I did hear it had originally been placed by the overflow lot!



Road Report April 21-May 4, 2022

- Picked up 21 bales straw
- Convoy tire repaired nail in tire on KW
- Seed and straw ditch work from last few weeks- Forest oaks, Northwoods Cir., Dusty Ln.
- Ditched and cut berm on Hermitage Rd between Griswold and Girdled Rd. (~1.35mi, 3 days)
- Installed volleyball net at park
- Move porta-potty from soccer field parking lot to main parking lot
- Parts delivered for salt dome
- Cleared materials / equip from dome for roof replacement
- Ditched ~300' Glenmora Dr. (cul-de-sac)
- Ditched ~300' Clark Rd. (west of Robinson Rd.)
- Ditched ~400' Dusty Ln. (before cul-de-sac)
- Ditched ~600' Calico Ln. (near 10650)
- Seed and straw as needed on work listed above

Other

- Asphalt repairs begin next week
- Camera at park

ZONING REPORT – Apr.7 - May 4 '22

CALLS: Kim- Acc/Bld- Chardon Rd.- yes-requires variance

Joe- Ag barn & fencing Thwing Rd.-R-2

Jesse- Lot splits & Acc/Bld-Chardon Rd –R-2

Jim –pool at Shanower/Mentor Rd –will meet

Kevin- 30'x40' Acc/Bld ,Auburn Rd – R-1 requires variance- will meet

PERMITS: Stephen Forsythe-8700 Maple Glen Dr.-20'x24' Acc/Bld



Chardon Township
Board of Trustee Meeting
Fiscal Officer Report
May 4, 2022 7:00 PM

HR Update

- Received notice from UAN Support that the payroll is set-up to have one account
- Chardon Township will not be depositing into separate accounts; employees can handle their personal banking

ARPA Funding

- ARPA reporting completing and filed April 25

Public Records Request

- Records request for Resident's complaints related to the Salt Dome
- Reports and documents provided for review; complete

Human Resources

- Retroactive Pay Increase for Don Dickard completed
- OPERS retro reporting for January, February, and March to be completed in May

Activity April 21, 2022 – May 4, 2022

Payroll	\$	12,234.05
Payment	\$	82,338.35
Receipts	\$	184,125.86