



Chardon Township Board of Trustees
Regular **SPECIAL Meeting**
March 16, 2022

The Chardon Township Board of Trustees met in a regular session on Wednesday, March 16, 2022 at 7:03 p.m. at the Town Hall with the following present:

Trustees: CHUCK STRAZINSKY, MICHAEL BROWN and TIM MCKENNA (via ZOOM)

Fiscal Officer: ILONA DAW-KRIZMAN

See attached sign in sheet.

The Pledge of Allegiance was recited.

Approval of Minutes:

Trustee Brown made a motion to approve meeting minutes from March 2, 2022 (Regular) and March 5, 2022 (special). Trustee Strazinsky seconded. **AYES: BROWN, STRAZINSKY and MCKENNA (via ZOOM)**

Resident Comments:

Marge Rus at 10926 Howard Drive asked the trustees to write a letter to the commissioners to rescind Resolution #22-020 levying an assessment of \$28,000 to 113 homes in the Berkshire Heights subdivision for the Waste Water Treatment Plant.

Bid Openings:

Chardon Township Board of Trustees

Resolution #20, 2022

A RESOLUTION APPROVING THE 2022 MOWING CONTRACT

Be it resolved by the Trustees of Chardon Township, in a REGULAR session on the 16th day of March 2022 with the following members present: Timothy McKenna (via ZOOM), Charles Strazinsky and Michael Brown, that Trustee Brown moved the adoption of the following resolution:

WHEREAS the Chardon Township needs to have the lawn maintained at the town hall building and the Chardon Township Park;

WHEREAS the Chardon Township mailed requests for bid to several Chardon Township landscapers;

NOW THEREFORE, BE IT RESOLVED that the Chardon Township Board of Trustees have approved the bid from MBS Landcare in an amount not to exceed \$12,840.00.

Trustee Strazinsky seconded the motion and the roll being called resulted as follows:

AYES: BROWN, STRAZINSKY and MCKENNA

Chardon Township Board of Trustees

Resolution #21, 2022

A RESOLUTION APPROVING THE 2022 LIMESTONE CONTRACT

Be it resolved by the Trustees of Chardon Township, in a REGULAR session on the 16th day of March 2022 with the following members present: Michael Brown, Charles Strazinsky and Timothy McKenna (via ZOOM), that Trustee Brown moved the adoption of the following resolution:

WHEREAS the Chardon Township needs to have different forms of limestone for the road garage use;

WHEREAS the Chardon Township advertised to accept limestone bids;

NOW THEREFORE, BE IT RESOLVED that the Chardon Township Board of Trustees have approved the bid from ARMS Trucking in amounts as shown on the attached bid form.

Trustee Strazinsky seconded the motion and the roll being called resulted as follows:

AYES: BROWN, STRAZINSKY and MCKENNA

Chardon Township Board of Trustees

Resolution #22, 2022

A RESOLUTION APPROVING THE 2022 TRASH DAY CONTRACT

Be it resolved by the Trustees of Chardon Township, in a REGULAR session on the 16th day of March 2022 with the following members present: Michael Brown, Charles Strazinsky and Timothy McKenna (via ZOOM), that Trustee Brown moved the adoption of the following resolution:

WHEREAS Chardon Township is planning a trash day for the residents of Chardon Township;

WHEREAS Chardon Township mailed requests for bids for the 2022 Trash Day to local trash companies;

NOW THEREFORE, BE IT RESOLVED that the Chardon Township Board of Trustees have approved the bid from Penn Ohio in amounts as shown on the attached bid form.

Trustee Strazinsky seconded the motion and the roll being called resulted as follows:

AYES: BROWN, STRAZINSKY and MCKENNA

Chardon Township Board of Trustees

Resolution #23, 2022

**A RESOLUTION APPROVING 2022
BASEBALL FIELD SERVICING CONTRACT**

Be it resolved by the Trustees of Chardon Township, in a REGULAR session on the 16th day of March 2022 with the following members present: Michael Brown, Charles Strazinsky and Timothy McKenna (via ZOOM), that Trustee Brown moved the adoption of the following resolution:

WHEREAS Chardon Township Park needs to have the baseball fields prepared for the upcoming baseball and softball season;

WHEREAS Chardon Township mailed requests for bids to several local companies;

NOW THEREFORE, BE IT RESOLVED that the Chardon Township Board of Trustees have approved the bid from McCaskey Landscape and Design in an amount not to exceed \$4,620.00.

Trustee Strazinsky seconded the motion and the roll being called resulted as follows:

AYES: BROWN, STRAZINSKY and MCKENNA

Road Department:

- See attached report as presented by the road superintendent, Zack Sipan

Zoning Department

- See attached report as presented by the zoning inspector, Don Mohney

Fiscal Office

- See attached report as presented by the fiscal officer, Ilona Daw-Krizman

Chardon Township Board of Trustees

Resolution #19, 2022

A RESOLUTION APPROVING 2022 PERMANENT APPROPRIATIONS

Be it resolved by the Trustees of Chardon Township, in a REGULAR session on the 16th day of March, 2022 with the following present: Charles Strazinsky, Michael Brown and Timothy McKenna (via ZOOM) that Trustee Brown moved the adoption of the following resolution:

A resolution authorizing the 2022 permanent appropriations as presented in the attached document.

Includes a move of \$15,000 from the General Fund for cemetery appropriations to the Cemetery Fund 2041 appropriations

Trustee Strazinsky seconded the motion and the roll being called resulted as follows:

AYES: BROWN, STRAZINSKY and MCKENNA

Park Committee

- Asked trustees about being able to place a bench at the North Chardon cemetery

- The volleyball net is missing. Mr. Schumann has offered to purchase a new net as a donation to Chardon Township Park. Yvette Slusarski is going to investigate purchasing a new net that Mr. Schumann will pay for and donate.
- There were questions on pond maintenance. The administrative assistant commented that she has received an estimate from Aqua Doc and is waiting to receive one from Highwater Fish Farm and is waiting to receive their estimate.
- The next park board meeting is March 28, 2022 at 7 pm.

News from the Office

- Planning has begun for the GCTA dinner scheduled for July 13, 2022. More information will be provided at the next trustee meeting.
- Chardon Township has been awarded a tire grant from the Geauga-Trumbull Solid Waste Management District Gotta Go Green Grant in the amount of \$2,888.00.
- The administrative assistant contacted the paper only recycling bins to have them removed and replaced with traditional recycling bins.
- The administrative assistant has reached out to the company regarding the restrooms at Chardon Township Park.

Old Business

- Road Levy meeting: The special meeting will be held on April 21, 2022 at 7 pm at Chardon Townhall. Trustee Brown will put together a power point presentation to present at the special meeting.

Trustee Brown made a motion to end the meeting at 8:30 p.m. Trustee Strazinsky seconded.

AYES: BROWN, STRAZINSKY and MCKENNA



Michael Brown, Chairman

AGENDA

Chardon Township Board of Trustees

March 16, 2022~ Regular Meeting

1. Open Meeting: Pledge of Allegiance
2. Approval of Minutes: March 2, 2022
3. Resident Comments
4. Road Department: Zackary Sipan, *Road Superintendent*
5. Zoning Reports: *Don Mohney, Zoning Inspector*
6. Fiscal Officer Report: *Ilona Daw-Krizman, Fiscal Officer*
 - Resolution for permanent appropriations
7. Park Committee
8. News from the Office
9. Old Business
 - Holden Arboretum lawsuit
 - Road Levy special meeting
10. New Business
 - Resolution for road department work shirts
11. Correspondence

Adjournment

Next Regular Meeting: April 6, 2022 at 7 P.M.

CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees

Chuck Strazinsky
 Tim McKenna
 Michael Brown

REGULAR
 Regular / Special

Meeting of 3/16/22

Fiscal Officer

Ilona Daw-
 Krizman
 286-3711

ATTENDEES		
Name	Address	Interest
1 Joe Mc Glynn	10575 Calico Lane	
2 Ed YULIPE SUSTANICA	9279 MCNORR ROAD	Everything
3 Cal Henderson	Local	
4 Marge Rues	10926 Howard	All
5 Stan Mansfield	515 Bear	ALL
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Chardon Township Road Report Mar 2-Mar 16, 2022

- Picked up F20 from Classic Ford from recall repairs
- Plow and Salt various days
- Replace street name sign at Pinegate Dr.
- Filled Potholes
- Picked up 10 new cutting edges from Winter Equipment
- Installed new cutting edge on truck 31
- Installed new spring finger on salt spreader for 31
- Refilled hotbox with fresh coldmix
- Installed trash day signs
- Installed 40MPH signs on Clark Rd.
- Completed evaluations with road dept.

Other:

ZONING REPORT – Mar.3 - 16 '2022

CALLS: Arlene/PineManor-Guest House?-no

Trish- Fence Regs?

Linda/Prosecutor- Echols case

PERMITS: John & Penny D'Angelo-11210 Brentwood Ln. -

24'x28' Res/Add and 16'x16' Res/Add

Jim Barto-10982 Thwing Rd.- 30x40 Acc/Bld

Steve Barowski-9044 W.Mt.View Dr.-variance request for 24'x24' Acc/Bld



Chardon Township
Board of Trustee Meeting
Fiscal Officer Report
March 16, 2022 7:00 PM

Permanent Appropriations

- Special meeting to prepare and adopt Final Appropriations for 2022 held March 5th
- Resolution for Permanent Appropriations

Activity March 1, 2022 – March 15, 2022

Payroll	\$	8,339.23
Payment	\$	42,323.74
Receipts	\$	359,442.18

2022 Chardon Township Permanent Appropriations

Account #	Account Name	FY 2021 (Final)
GENERAL FUND	1000-110-111-0000	Salaries - Trustees \$ 39,666.00
	1000-110-121-0000	Salary - Twp Fiscal Officer \$ 22,800.00
	1000-110-190-0000	Other - Salaries (Admin. Asst) \$ 7,860.00
	1000-110-211-0000	OPERS \$ 12,785.64
	1000-110-213-0000	Medicare \$ 7,306.08
	1000-110-230-0000	Workers' Compensation \$ 1,369.89
	1000-110-312-0000	Auditing Services \$ 4,500.00
	1000-110-313-0000	UAN Fees \$ 4,500.00
	1000-110-314-0000	Tax Collection Fees \$ 5,000.00
	1000-110-315-0000	Election Expenses \$ 5,000.00
	1000-110-318-0000	Training Services \$ 300.00
	1000-110-319-0000	Other- Professional & Tech Serv \$ 5,000.00
	1000-110-330-0000	Travel and Meeting Expense \$ 500.00
	1000-110-342-0000	Postage \$ 900.00
	1000-110-345-0000	Advertising \$ 1,000.00
	GENERAL FUND	1000-110-349-0000
1000-110-360-0000		Contracted Services \$ 2,000.00
1000-110-381-0000		Property Insurance Premiums \$ 14,000.00
1000-110-410-0000		Office Supplies \$ 2,000.00
1000-110-519-0000		Dues and Fees \$ 1,500.00
1000-110-599-0000		Other - Other Expenses \$ 500.00
1000-120-323-0000		Repairs and Maintenance \$ 300.00
1000-120-341-0000		Telephone \$ 1,500.00
1000-120-351-0000		Electricity \$ 4,200.00
1000-120-353-0000		Natural Gas \$ 2,500.00
1000-120-360-0000		Contracted Services \$ 4,500.00
1000-120-730-0098		Improvement of Sites \$ 5,000.00
1000-130-150-0000		Comp Brd & Comm Members \$ 3,000.00
1000-130-190-0000		Other - Salaries \$ 16,500.00
1000-130-190-0014		Other - Salaries \$ 4,500.00
GENERAL FUND		1000-130-330-0000
	1000-130-342-0000	Postage \$ 200.00
	1000-130-345-0000	Advertising \$ 1,000.00
	1000-130-360-0000	Contracted Services \$ 750.00
	1000-130-420-0000	Operating Supplies \$ 50.00
	1000-190-319-0000	Other - Professional and Technical Services \$ 42,000.00
	1000-330-221-0000	Medical/Hospitalization \$ 102,000.00
	1000-330-223-0000	Dental Insurance \$ 6,800.00
	1000-330-224-0000	Vision Insurance \$ 2,200.00
	1000-330-599-0021	Other Expenses - Trash Day \$ 7,500.00
	1000-610-319-0000	Other - Professional and Technical Services \$ 800.00
	1000-610-321-0000	Rents and Leases \$ 1,500.00
	1000-610-341-0000	Telephone/Internet \$ 1,500.00
	1000-610-351-0000	Electricity \$ 1,750.00
	1000-610-360-0000	Contracted Services \$ 12,000.00
	GENERAL FUND	1000-690-519-0000
1000-760-710-0000		Land \$ 141,104.30
		Transfer to Cemetery Fund \$ 15,000.00
GENERAL FUND TOTAL APPROPRIATIONS:		\$ 519,041.91

	Account #	Account Name	FY 2021 (Final)	
MOTOR VEHICLE TAX	2011-330-190-0000	Other - Salaries	\$ 13,931.25	
	2011-330-211-0000	OPERS - Road Crew	\$ 1,950.38	
	2011-330-213-0000	Medicare	\$ 1,114.50	
	>>>>BALANCE TO APPROPRIATE:			
MOTOR VEHICLE TAX TOTAL APPROPRIATIONS:			\$ 16,996.13	
GAS TAX FUND	2021-330-190-0000	Other - Salaries	\$ 214,653.26	
	2021-330-211-0000	OPERS - Road Crew	\$ 30,051.46	
	2021-330-213-0000	Medicare	\$ 17,172.26	
	>>>>BALANCE TO APPROPRIATE:			
GASOLINE TAX TOTAL APPROPRIATIONS:			\$ 261,876.98	
ROAD AND BRIDGE FUND	2031-110-190-0000	Other - Salaries	\$ 8,500.00	
	2031-110-211-0000	Medicare	\$ 123.25	
	2031-110-213-0000	OPERS - Gas Tax	\$ 1,190.00	
	2031-110-240-0000	Unemployment	\$ 16,000.00	
	2031-110-319-0000	Other - Professional and Technical Services	\$ 500.00	
	2031-330-190-0000	Other - Salaries Road Crew	\$ 50,000.00	
	2031-330-211-0000	OPERS - Road Crew	\$ 8,190.00	
	2031-330-213-0000	Medicare	\$ 4,680.00	
	2031-330-221-0000	Medical/Hospitalization	\$ 103,600.00	
	2031-330-251-0000	Uniform, Tool & Equip Reimb	\$ 3,100.00	
	2031-330-314-0000	Tax Collection Fees	\$ 12,500.00	
	2031-330-318-0000	Training Services	\$ 1,000.00	
	2031-330-321-0000	Rents and Leases	\$ 5,000.00	
	2031-330-323-0000	Repairs and Maintenance	\$ 35,000.00	
	2031-330-341-0000	Telephone	\$ 2,000.00	
	2031-330-351-0000	Electricity	\$ 8,000.00	
	2031-330-353-0000	Natural Gas	\$ 6,000.00	
	2031-330-360-0000	Contracted Services (incl. testing)	\$ 15,000.00	
	2031-330-360-0009	Contract Service-chip/seal	\$ 25,000.00	
	2031-330-360-0010	Contract Service-asphalt	\$ 50,000.00	
	2031-330-360-0015	Contract Serv Month Refuse	\$ 1,200.00	
	2031-330-410-0000	Office Supplies	\$ 200.00	
	2031-330-420-0002	Operating Supplies (Salt)	\$ 90,000.00	
	2031-330-420-0007	Operating Supplies (Fuel)	\$ 25,000.00	
	2031-330-420-0008	Operating Supplies (8 LimeStone)	\$ 1,500.00	
	2031-330-420-0016	Operating Supplies (Gen Operating Exp)	\$ 14,000.00	
	2031-330-420-0017	Operating Supplies (Crack Fill / Line Stripe)	\$ 65,000.00	
	2031-330-420-0019	Operating Supplies (Culverts)	\$ 10,000.00	
	2031-330-420-0057	Operating Supplies (57 limestone)	\$ 2,500.00	
	2031-330-420-0304	Operating Supplies (304 limestone)	\$ 2,000.00	
	2031-330-420-0404	Operating Supplies (404 Asphalt)	\$ 35,000.00	
	2031-330-420-0411	Operating Supplies (RIP RAP Stone)	\$ 1,500.00	
	2031-330-430-0000	Small Tool & Minor Equip	\$ 3,000.00	
	2031-330-599-0000	Other - Other Expenses	\$ 23,712.33	
	2031-610-320-0000	Property Services	\$ 2,750.00	
	2031-760-720-0000	Buildings	\$ 6,000.00	
	2031-760-720-0050	Buildings (Salt Shed)	\$ 1,000.00	
	2031-760-740-0000	Machine, Equip & Furn	\$ 1,500.00	
	2031-760-750-0000	Motor Vehicles	\$ 500.00	
	>>>>BALANCE TO APPROPRIATE:			
	ROAD AND BRIDGE TOTAL APPROPRIATIONS:			\$ 641,745.58

	Account #	Account Name	FY 2021 (Final)	
	MISC TRANSFER			
		<i>From General Fund</i>	\$ (15,000.00)	
CEMETARY FUND	2041-410-190-0000	Other - Salaries	\$ 17,500.00	
	2041-410-211-0000	OPERS	\$ 2,450.00	
	2041-410-213-0000	Medicare	\$ 1,400.00	
	2041-410-323-0000	Repairs and Maintenance	\$ 3,500.00	
	2041-410-360-0000	Contracted Services	\$ 72.00	
	2041-410-420-0000	Operating Supplies	\$ 250.00	
	2041-410-599-0000	Other - Other Expenses	\$ 2,647.09	
		>>>>BALANCE TO APPROPRIATE:		
	CEMETARY FUND TOTAL APPROPRIATIONS:		\$ 12,819.09	
FIRE RESCUE CONTRACT - SPECIAL LEVY	2191-110-314-0000	Tax Collection Fees	\$ 10,000.00	
	2191-110-360-0000	Contracted Services	\$ 889,089.16	
		>>>>BALANCE TO APPROPRIATE:		
	FIRE RESCUE TOTAL APPROPRIATIONS:		\$ 899,089.16	
PERMISSIV E MOTOR VEHICLE	2231-330-420-0000	Operating Supplies	\$ 56,836.32	
		>>>>BALANCE TO APPROPRIATE:		
		PERMISSIVE MOTOR VEHICLE APPROPRIATIONS:		\$ 56,836.32
FIRE (EMS BILLINGS)	2281-230-319-0000	Other - Prof. and Technical Services	\$ 4,000.00	
	2281-230-360-0000	Contracted Services	\$ 87,356.97	
		>>>>BALANCE TO APPROPRIATE:		
	FIRE (EMS BILLINGS) APPROPRIATIONS:		\$ 91,356.97	
ARPA Fund	2274-190-323-0000	Repairs and Maintenance	\$ 1,816.40	
	2274-190-599-0000	Other - Other Expenses	\$ 100,000.00	
	2274-760-740-0000	Machine, Equip & Furn	\$ 140,000.00	
		>>>>BALANCE TO APPROPRIATE:		
	PERMANENT IMPROVEMENT FUND TOTAL APP:		\$ 241,816.40	
	SPECIAL REVENUE FUNDS TOTAL APPROPRIATIONS:		\$ 2,222,536.63	
Debt Service Fund	3901-890-890-0581	Other - Debt Service (2018 Principle Kenworth T370)	\$ 31,832.00	
	3901-890-890-0582	Other - Debt Service (2018 Interest Kenworth T370)	\$ 1,519.00	
	3901-890-890-0583	Other - Debt Service (2020 Principal Ford F350XL)	\$ 11,562.00	
	3901-890-890-0584	Other - Debt Service (2020 Interest Ford F350XL)	\$ 1,000.00	
	3901-890-890-0585	Other - Debt Service (2021 Principle Stratfd/Brentwd)	\$ 25,824.00	
	3901-890-890-0586	Other - Debt Service (2021 Interest Stratfd/Brentwd)	\$ 6,663.00	
		DEBT SERVICE FUND TOTAL APPROPRIATIONS:		\$ 78,400.00
Capital Projects	2274-760-740-0000	Machine, Equip & Furn	\$ 1.39	
		PERMANENT IMPROVEMENT FUND TOTAL APP:		\$ 1.39
CALEY TRUST FUND	4951-410-420-0000	Operat Supply Cemetery Beq	\$ 704.10	
		>>>>BALANCE TO APPROPRIATE:		
		FIDUCIARY FUDS (CALEY TRUST) TOTAL APPROPRIATIONS:		\$ 704.10
	TOTAL PERMANENT APPROPRIATIONS:		\$ 2,820,684.03	