

RECORD OF PROCEEDINGS

Minutes of

Chardon Township Board of Trustees REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ January 6 _____ 20 21 _____

The Chardon Township Board of Trustees met in regular session on Wednesday, January 6, 2021, at 7:00 p.m. at the Town Hall with the following present:

Trustees: TIM MCKENNA, CHUCK STRAZINSKY and MICHAEL BROWN
Fiscal Officer: ILONA DAW-KRIZMAN

See attached sign in sheet.

The Pledge of Allegiance was recited

Approval of Minutes:

Trustee McKenna moved, seconded by Trustee Brown to approve the meeting minutes for December 16, 2020. **AYES: MCKENNA, BROWN and STRAZINSKY**

Resident comments

- Mr. Schumann gave an update on the Free Little Library. There is 1 hardback book and 5 paperback books. He also reported that his term on the park board is ending on December 31, 2020. He expressed a desire to be reappointed.

Trustee Brown made a motion, seconded by Trustee McKenna to approve Jim Schumann as a park board member with the term expiring on December 31, 2025. **AYES: BROWN, MCKENNA and STRAZINSKY,**

Road Department

- See attached report as presented by road superintendent, John Washco.
- Trustee Brown said that Robinson Road and Pearl Road should be next on the list to be worked on
- John reported that he has a meeting planned with Shane Hajjar, Geauga County Engineer, to discuss the townships road.
- The idea of a road levy was discussed. The administrative assistant was asked to find out the cost of putting a levy on the May 2021 ballot.

Zoning Reports

- See attached report. In the absence of the zoning inspector, Trustee McKenna read the zoning report.

Fiscal Officer Report

- See attached report as presented by the fiscal officer, Ilona Daw-Krizman
- Several resolutions were recommended and passed during the fiscal officer's report.

RESOLUTION # 1, 2021

A RESOLUTION REQUESTING GEAUGA COUNTY BUDGET COMMISSION CERTIFY ADDITIONAL REVENUE RECEIVED FROM OHIO BUREAU OF WORKERS COMPENSATION

Be it resolved by the Trustees of Chardon Township, in a regular session on the 6th day of January 2021, with the following members present, Timothy McKenna, Chuck Strazinsky and Michael Brown, that Timothy McKenna moved the adoption of the following resolution:

WHEREAS, Ohio Bureau of Workers Compensation, remits a premium refund.

Now, therefore, be it resolved that the Chardon Township Board of Trustees authorize the Fiscal Officer to deposit such revenue into the General Fund account #1000-539-0000.

And, to request the Geauga County Budget Commission to certify additional revenue and supplemental appropriations in the amount of \$14,795.19, placed in Fund #1000-General.

Chuck Strazinsky seconded the motion and the roll being called resulted as **AYES: MCKENNA, STRAZINSKY and BROWN**

RECORD OF PROCEEDINGS

Minutes of

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO 1014B

Held _____ 20 _____

RESOLUTION #2, 2021 A RESOLUTION APPROVING THE 2021 MEDICAL PLAN AS PRESENTED

Be it resolved by the Trustees of Chardon Township, in a regular meeting on the 6th day of January 2021 with the following members present, Timothy McKenna, Chuck Strazinsky and Michael Brown, that Timothy McKenna moved the adoption of the following resolution:

Medical plan as presented for an annual amount of \$228,108.68.

Chuck Strazinsky seconded the motion. And the roll being called resulted as follows:
AYES: MCKENNA, STRAZINKSY and BROWN

RESOLUTION #3, 2021 A RESOLUTION APPROVING HAZARD PAY FOR CHARDON TOWNSHIP EMPLOYEES

Be it resolved by the Trustees of Chardon Township in a regular meeting on the 6th day of January 2021 with the following members present, Timothy McKenna, Chuck Strazinsky and Michael Brown, that Timothy McKenna moved the adoption of the following resolution:

WHEREAS Chardon Township employees have been interacting with township residents and outside vendors during the COVID-19 crisis.

Now, therefore, be it resolved that the Chardon Township Board of Trustees authorize the Fiscal Officer to pay the road department employees, the zoning secretary, the zoning inspector, the cemetery sexton and the administrative assistant, hazard pay of \$1,000 each.

Michael Brown seconded the motion. And the roll being called resulted as follows:
AYES: MCKENNA, BROWN and STRAZINSKY

RESOLUTION #4, 2021 A RESOLUTION APPROVING A PAY INCREASE

Be it resolved by the Trustees of Chardon Township, in a regular session on the 6th day of January 2021 with the following members present, Timothy McKenna, Chuck Strazinsky and Michael Brown, that Timothy McKenna moved the adoption of the following resolution:

A 2% pay increase for the road department effective January 1, 2021.

Michael Brown seconded the motion. And the roll being called resulted as follows:
AYES: MCKENNA, BROWN and STRAZINSKY

RESOLUTION #5, 2021 A RESOLUTION APPROVING A PAY INCREASE

Be it resolved by the Trustees of Chardon Township, in a regular session on the 6th day of January 2021 with the following members present, Timothy McKenna, Chuck Strazinsky and Michael Brown, that Timothy McKenna moved the adoption of the following resolution:

A 2% pay increase for the zoning inspector and cemetery sexton effective January 1, 2021.

Chuck Strazinsky seconded the motion. And the roll being called resulted as follows:
AYES: MCKENNA, STRAZINSKY and BROWN

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GOVERNMENT FORMS & SUPPLIES 844-224-3339 FORM NO. 10148

Held _____ 20 _____

Old Business

- There was no old business to review.

New Business

- **Painting Bids:** The administrative assistant reported that 3 painters were contacted to submit a bid to paint the offices, storage room and the common room. Two painters submitted bids. Priggins Painting Plus submitted a bid in the amount of \$6, 575 and Painting Solutions submitted a bid in the amount of \$6,980. Although the bid from Painting Solutions was higher, the trustees decide to accept the bid from Painting Solutions given the fact that it is a Chardon Township resident who owns the business.

RESOLUTION #6, 2021

A RESOLUTION APPROVING PAINTING THE OFFICES, STORAGE ROOM AND COMMON ROOM IN THE TOWN HALL

Be it resolved by the Trustees of Chardon Township, in a regular meeting on the 6th day of January 2021 with the following members present, Timothy McKenna, Chuck Strazinsky and Michael Brown, that Timothy McKenna moved the adoption of the following resolution:

The Chardon Township Board of Trustees do hereby award a painting contract to Painting Solutions in and amount not to exceed \$7,000.

Chuck Strazinsky seconded the motion. And the roll being called resulted as follows:

AYES: MCKENNA, STRAZINSKY and BROWN

- **Office Furniture:** The trustees approved the purchase of used office furniture for the fiscal officer's office and the zoning and administrative assistant's office. Trustee McKenna suggested that used furniture stores in the 30th and Payne area in Cleveland would be a good place to start looking.
- Reorganization resolution

RESOLUTION #7, 2021

A RESOLUTION APPROVING THE 2021 ORGANIZATIONAL ITEMS

Be it resolved by the Trustees of Chardon Township, in a regular session on the 6th of January 2021 with the following members present, Timothy McKenna, Chuck Strazinsky and Michael Brown, that Timothy McKenna moved the adoption of the following resolution:

The Chardon Township Board of Trustees do hereby approve the following appointments:

Chairman	Chuck Strazinsky
Vice Chairman	Michael Brown
Director of Public Service	Timothy McKenna
Recreation Director	Chuck Strazinsky
DER/Co-Officer	Timothy McKenna/Ilona Daw-Krizman
Building Superintendent	Don Mohney
Zoning Inspector	Don Mohney
Zoning Secretary	Linda Kerry
Cemetery Sexton	Ken Chuha
Administrative Assistant	Lisa Nelson
Records Commission Officer	Ilona Daw-Krizman
Fire Prevention Officer	Larry Gaspar
Audit Committee	Michael Brown
Health District Advisory Committee rep	Michael Brown
Health District Advisory Committee alt	Chuck Strazinsky
Compliance Officer	Lisa Nelson

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Michael Brown seconded the motion. And the roll being called resulted as follows:
AYES: MCKENNA, BROWN and STRAZINSKY

- Discussion on additional funding: Discussion turned to the need for a road levy. There has not been a road levy in 16 years. \$500,000 is the cost to do 2 road per year. The levy would be strictly for roads. There is a list of roads that need to be done. Some need a total reconstruction while many others do not require that amount of work. The fiscal officer commented that she thinks that the road levy should be a continuous levy. Trustee McKenna commented that he would like to see a levy committee established with Chardon Township residents to promote the levy. Chardon Township resident Jim Schumann said that he does not think that the levy should be a continuous one. Road superintendent, John Washco, commented that Joe Cottell, Elected Geauga County Engineer, said that Chardon Township is getting to the point of no return with the condition of the roads. A special meeting will need to be scheduled to further discuss the road levy decision at which time a resolution will need to be passed to present a certificate of need to the county auditor.

Trustee McKenna made a motion to adjourn the meeting at 8:18 p.m. Trustee Brown seconded. **AYES: MCKENNA, BROWN and STRAZINSKY**



Chuck Strazipsky, Chairman



AGENDA

Chardon Township Board of Trustees

January 6, 2021 ~ Regular Meeting

- 1) Open Meeting: Pledge of Allegiance
- 2) Approval of meeting minutes: 2020-December 16 (regular) and December 29 (special)
- 3) Residents comments
- 4) Road Department: *John Washco, Road Superintendent*
- 5) Zoning Report: *Don Mohney, Zoning Inspector*
- 6) Fiscal Officer Report: *Ilona Daw-Krizman, Fiscal Officer*
- 7) Old business
- 8) New Business
 - * Painting bids
 - * Office Furniture
 - * Election of OTARMA board members
 - * Reorganization resolution
 - * Discussion on additional funding
- 9) Correspondence
 - * December Sheriff's report
- 10) Adjournment

Next Regular Meeting: January 20, 2021 at 7 P.M.

CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees

Chuck Strazinsky
 Tim McKenna
 Michael Brown

REGULAR

Regular / Special

Meeting of 1/6/21

Fiscal Officer

Ilona Daw-
 Krizman
 286-3711

ATTENDEES		
Name	Address	Interest
1 JIM SCHUMANN	8935 ROBINSON RD	
2 Joe Mc Glynn	10575 Calico Lane	
3 Carl Henderson	Local	
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CHARDON TOWNSHIP ROAD REPORT

December 17 – January 6, 2021

1. Thur. Dec 17. Plow and treat roads (4 trucks)
2. Cut low limbs. Ongoing. (from Dec. 1 storm)
3. Open plugged ditch east end of Clark.
4. Fri. Dec 18. Plow and treat roads (3 trucks)
5. Pick up trees and large brush piles with Vallo Tree from Dec. 1 storm.
6. Sun. Dec 20. Plow and treat roads (4 trucks)
7. Install snow plow markers around town.
8. Patch pot holes, Arbor Glen, Wintergreen, Henning/Howard, Wisner.
9. Take delivery of new Pick-Up truck.
10. Weld and repair plow on F-2.
11. Thur. Dec 24. Plow and treat roads (4 trucks)
12. Fri. Dec 25. Plow and treat roads (4 trucks)
13. Sat. Dec. 26. Plow and treat roads (4 trucks)
14. Mon. Dec. 28. Plow and treat roads (4 trucks)
15. Fri. Jan. 1. Treat for freezing rain (4 trucks)
16. Sun. Jan. 3. Treat for freezing rain snow (3 trucks)
17. Mon. Jan. 4. Plow and treat roads (3 trucks)
18. Repair wiring issue with 3-I.

Other Topics

1. Letters sent to two residents for excessive snow plowed across the road and large piles left. 11680 Clark Rd. 11299 Hosford Rd.

CHARDON TOWNSHIP ROAD DEPARTMENT

Road Inspection and Rating

All roads in the Township were inspected and given a rating of either Good, Fair or Poor. Some roads in the poor category are in worse condition than others and the following list starts with the worst of the worst.

1. Cottage Hill Dr.
2. Henning/Howard/Helmut/Olmar
3. Twinoaks/Oakstone/Sandyoak
4. Wintergreen/S. Wintergreen/Hawthorne/Crestridge/Woodview
5. Sunshine/Dusty
6. Mitchell Mills
7. Eden Park
8. Arbor Glen/Maple Glen/Oak Glen

ZONING REPORT – Dec. 17 – Jan. 6 '2021

CALLS: Brad/Contractor- Ravenna Rd. Lot split info?-R-1

Shaw- Check lot split info for 25 acres Woodin RD. - good

Alex/Auburn Rd. 2acre lot buildable?- yes

Trish/Realtor- Welk Rd. Lot buildable? - yes

Kurt/Realtor - Thwing Rd. Lot buildable? - yes

Library – zoning ammendments info?-refer to Linda K

MEETINGS: ZC has scheduled Jan. 14th at 7pm for public hearing of Agritourism ammendment

WATER RESOURCES – SIGN 6 LOT THWING RD BASEMENT DOC



Chardon Township Board of Trustee Meeting January 6, 2021 7:00 PM

Fiscal Officer Report

- Premium Refund from Ohio BWC – Resolution needed
- Temporary Appropriations submitted; 'Does Not Exceed' certificate coming
 - Resolution for 2021 Insurance
 - Resolution for 2% pay increases
- December Bank Reconciliation is not complete
- OTARMA updates
 - Records Management Policy – No change
 - Telework Policy – No change
- Uniform Accounting Network (UAN)
 - UAN Year-End update installed
 - Employee leave balances need to be reviewed by the Trustees
- Audit of State (AOS)
 - Waiting for final report
- Office of Budget and Management (OBM) - Cares Grant Management
 - Status reporting submitted
 - Cares activity Nov 1 – Dec 31 in UAN as of Jan 6, 2021
- Activity in since December 16
 - ❖ Payroll \$ 16,926.83
 - ❖ Payments \$ 145,595.25
 - ❖ Receipts \$ 189,806.55