

RECORD OF PROCEEDINGS

Minutes of

Chardon Township Board of Trustees REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ October 1 _____ 20 20 _____

The Chardon Township Board of Trustees met in special session on Thursday, October 1, 2020, at 6:43 p.m. at the Town Hall with the following present:

Trustees: TIM MCKENNA and MICHAEL BROWN
Fiscal Officer: ILONA DAW-KRIZMAN

See attached sign in sheet.

Reciting the pledge of allegiance was waived

Resident comments

- o No one in attendance

NOPEC grant: Pass a resolution

RESOLUTION # 54, 2020

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED A RESOLUTION REQUESTING GEAUGA COUNTY BUDGET COMMISSION TO CERTIFY ADDITIONAL FUNDS

Trustee McKenna moved that the Chardon Township Board of Trustees do hereby approve resolution requesting Geauga County budget commission certify additional fees collected by zoning (\$3,350), OTARMA (\$1,048.45) and NOPEC grant (\$8,800). Trustee Brown seconded. **AYES: MCKENNA and BROWN**

COVID-19

- o Plumbing: The administrative assistant reported that she spoke with the plumber and that no booster pump is needed at the town hall. The trustees decided to accept the plumbing quote from Kobella.
- o Family safety kit: Fiscal Officer, Ilona Daw-Krizman, reported that she spoke with a company about doing prepackaged safety kits which include 10 face masks, an oral thermometer, hand sanitizer and touch tool. The kits are \$12.95 each and will be distributed to each household in Chardon Township. In addition, a postcard mailing will be done to advise residents to come to the town hall to pick up their kit.
- o Tablets for the road department: The road superintendent, John Washco, is waiting to hear from a representative about industrial tablets for use by the road department.
- o Touchless/Keyless doors for town hall: Two estimates were received. The contract was awarded to Advance Door and OHM Electric will do the electrical work for the doors.
- o Large TV for Meeting Room: The TV would be used for ZOOM meetings.
- o Handheld defoggers for road department: At the trustees suggestion at a previous meeting, the administrative assistant contacted Punderson to find out what defogger they use in their facility; She found out that they use a Ryobi 18 volt fogger which can be purchased at Home Depot.
- o Zoom: Because Microsoft team meetings are not conducive to public meetings and/or hearings, zoom is needed for trustee meetings, zoning, etc.

RESOLUTION # 55 ,2020

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-5338 FORM NO. 10148

Held _____ 20 _____

Cleaning of town hall	Not to exceed \$300/month; \$500 initial clean
360 fogging machines	Not to exceed \$5,000

Trustee Brown seconded. **AYES: MCKENNA and BROWN**

Trustee Brown asked the administrative assistant to contact companies to have an air filtration system installed at the town hall and road garage. He also asked her to get quotes on having a generator installed at the town hall and the road garage.

Trustee Brown also mentioned that other townships have been using the COVID-19 grant money to expand their buildings. He said that was something to consider as we need a place to the COVID-19 supplies. He also suggested rehabbing the building at the Chardon Township Park.

Fiscal officer, Ilona Daw-Krizman, talked about sub-granting to Chardon Local schools. She said that during the webinar that she listened to it was reported that instead of sub-granting we could buy consumables and give away those items. After she spoke with legal, she was told that the better way to do that would be to sub-grant on things that have already been purchased by the school.

Trustee McKenna asked if the VFW would be eligible to get sub-granted funds.

Discussion turned to trash day that was canceled earlier in the year. The trustees agreed that another trash could be scheduled. They asked the administrative assistant to contact Penn Ohio, who is the company that was originally awarded the trash day contract, to see what dates are available to have trash day in Chardon Township.

Trustee McKenna made a motion to adjourn the meeting at 7:13 p.m. Trustee Brown seconded. **AYES: MCKENNA and BROWN**



Timothy McKenna, Chairman