RECORD OF PROCEEDINGS

Minutes of SPECIAL Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held December 28 19 20

The Chardon Township Board of Trustees met in special session on Saturday, December 28, 2019, at 9:06 a.m. at the Town Hall with the following present:

Trustees: MICHAEL BROWN, TIM MCKENNA, CHUCK STRAZINSKI
Fiscal Officer: BEVERLY BORAWSKI

See attached sign in sheet.

The Pledge of Allegiance was waived.

Resident comments: None

Approval of Minutes:
Trustee McKenna moved, seconded by Trustee Brown to approve the meeting minutes for December 18, 2019
AYES: MCKENNA and BROWN

Rescind Resolution #65, 2019:

AMENDED RESOLUTION #65, 2019
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED AMENDING THE ORIGINAL RESOLUTION

Trustee Brown moved that the Chardon Township Board of Trustees do hereby approve amending the original resolution to read the settlement will be allocated as follows: $14,190 will be allocated to the road fund and $2,310 will be allocated to the general fund. Trustee McKenna seconded.
AYES: BROWN and MCKENNA

Trustee Strazinsky arrived to the meeting after the resolution was passed.

Signed letter to Mr. Danzig: The letter was signed by all three trustees and will be mailed on the next business day.

Line Item Transfer:

RESOLUTION #72, 2019
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE LINE ITEM TRANSFER AS PRESENTED BY THE FISCAL OFFICER

Trustee McKenna moved that the Chardon Township Board of Trustees do hereby approve the line item transfer from Account No. 1000-410-190-0000 (Cemetery Sexton Pay) $181.00 to Account No. 1000-410-420-0000 (Operating Supplies) $129.00 and Account No. 1000-410-330-0000 (Travel) $52.00. Trustee Brown seconded.
AYES: MCKENNA, BROWN and STRAZINSKY

Trustee McKenna suggested downloading the 50-page report that fiscal officer, Beverly Borawski, sent to all trustees on the computer for easy access for the incoming fiscal officer, Ilona Daw-Krizman.

Trustee Brown said that employee reviews need to be done soon. Trustee Brown said that he would like to give the administrative assistant, Lisa Nelson, a $1,500 yearend bonus.

RESOLUTION #73, 2019
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED A PAY ADJUSTMENT TO THE ADMINISTRATIVE ASSISTANT

Trustee Brown moved that the Chardon Township Board of Trustees do hereby approve a pay adjustment to the administrative assistant, Lisa Nelson, in the amount of $480 to be paid immediately. Trustee Strazinsky seconded.
AYES: BROWN, STRAZINSKY and MCKENNA

RECORD OF PROCEEDINGS

Minutes of Meeting

Held 20

Trustee McKenna asked about giving raises to the road department this year. He said that he knows that they did get their longevity bonus, but he would like to see about giving them a pay increase. The fiscal officer said that the trustees also need to look at the medical benefits to make sure they are affordable going forward. Discussion continued about the current medical plan and being able to afford the plan. The fiscal officer suggested possibly foregoing the dental plan. Trustee Brown said that he was going to contact the broker about increasing the deductibles to obtain better pricing.

The fiscal officer stated that she will prepare the tax advance form and have that ready for the next meeting.

Trustee Brown asked about OTA membership. Trustee Brown stated that he attempted to log on to the OTA and was told that he wasn't a member.

Fiscal officer, Beverly Borawski, told the incoming fiscal officer, Ilona Daw-Krizman, that all the training can be done online. She said that she didn't find that attending the Columbus meeting to be helpful. Again, all training can be done online. The budget for 2020 doesn't really allow for attendance at the Columbus meeting.

Trustee Brown questioned license fees being correctly allocated. He said that when he went to renew his license plates, they didn't ask where he lived so he's questioning if Chardon Township is really getting the money that is owed to the township. He suggested that an audit needs to be done.

Trustee McKenna questioned putting a levy on the ballot. Trustee Brown said that it's too late at this point and it would have cost money for a special election. The best bet would be to wait until the November election.

The fiscal officer told the trustees that they need to continue to look for ways to save money so that the township isn't scrambling for money at the end of 2020 as they did this year.

Trustee Brown made a motion to adjourn the meeting at 9:22 a.m. Trustee Strazinsky seconded. **AYES: BROWN, STRAZINSKY and MCKENNA**

Chuck Strazinsky, Chairman

CHARDON
TOWNSHIP

AGENDA

Chardon Township Board of Trustees

December 28, 2019 ~ Special Meeting

1) Open Meeting: Pledge of Allegiance

2) Approve December 18, 2019 meeting minutes

3) Resident Comments: ***Please state your name and direct all comments to the Board of Trustees***

4) Rescind Resolution #65, 2019

5) Sign letter to Mr. Danzig

6) Line Item Transfer

Adjournment

Next Special Meeting: January 2, 2020 at 7 P.M.

CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees
Chuck Strazinsky
Tim McKenna
Michael Brown

Special
Regular / Special

Meeting of 12/28/2019

Fiscal Officer
Beverly
Borawski
286-3711

ATTENDEES		
Name	**Address**	**Interest**
1 Dave Kerzman	9711 Thwing	Financials Yr End
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Road Fund

RESOLUTION # 72, 2019 Date 12/28/19

TO AMEND APPROPRIATIONS

BE IT RESOLVED, by the Board of Chardon Township Trustees of Geauga County of Ohio

A Resolution of Approval to realign the permanent appropriation resolution by modifying the following appropriations from one account to another within the fund:

From			**Amount**
Account	1000-410-190.0000	Cem sexton Pay	$181.00
To			
Account	1000-410-420-0000	Oeprtating supplies	$129.00
	1000-410-330-0000	Travel	$52.00
	Total amount of transfer in fund		$181.00

CHARDON TOWNSHIP, GEAUGA COUNTY

Appropriation Status

By Fund

As Of 12/31/2019

Fund: General
Pooled Balance: $45,089.34
Non-Pooled Balance: $0.00
Total Cash Balance: $45,089.34

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-111-0000	D Salaries - Trustees	$0.00	$0.00	$37,434.00	$1,796.42	$35,637.58	$0.00	95.201%
1000-110-121-0000	D Salary - Township Fiscal Officer	$0.00	$0.00	$21,836.00	$935.60	$20,900.40	$0.00	95.715%
1000-110-190-0000	D Other - Salaries	$0.00	$0.00	$12,400.00	$110.09	$11,689.91	$600.00	94.273%
1000-110-190-9924	D Other - Salaries{Auburn Road Property}	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
1000-110-211-0000	D Ohio Public Employees Retirement System	$0.00	$0.00	$15,000.00	$0.00	$13,823.69	$1,176.31	92.158%
1000-110-213-0000	D Medicare	$0.00	$0.00	$4,865.14	$0.00	$4,074.53	$790.61	83.749%
1000-110-230-0000	D Workers' Compensation	$0.00	$0.00	$5,351.86	$0.00	$5,316.68	$35.18	99.343%
1000-110-313-0000	Uniform Accounting Network Fees	$0.00	$0.00	$3,048.00	$0.00	$3,048.00	$0.00	100.000%
1000-110-314-0000	D Tax Collection Fees	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	$0.00	100.000%
1000-110-315-0000	D Election Expenses	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	$0.00	100.000%
1000-110-318-0000	Training Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
1000-110-319-0000	Other - Professional and Technical Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
1000-110-330-0000	Travel and Meeting Expense	$0.00	$0.00	$750.00	$0.00	$524.50	$225.50	69.933%
1000-110-342-0000	Postage	$0.00	$0.00	$50.00	$0.00	$8.13	$41.87	16.260%
1000-110-345-0000	Advertising	$0.00	$0.00	$700.00	$0.00	$557.55	$142.45	79.650%
1000-110-349-0000	Other-Communications, Printing & Advertising	$0.00	$0.00	$250.00	$0.00	$215.50	$34.50	86.200%
1000-110-381-0000	Property Insurance Premiums	$0.00	$0.00	$13,397.00	$0.00	$13,368.76	$28.24	99.789%
1000-110-410-0000	Office Supplies	$0.00	$0.00	$1,903.00	$0.00	$1,823.29	$79.71	95.811%
1000-110-430-0000	Small Tools and Minor Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
1000-110-591-0000	Contributions to Other Organizations	$0.00	$0.00	$100.00	$0.00	$50.00	$50.00	50.000%
1000-110-599-0000	Other - Other Expenses	$0.00	$0.00	$635.00	$52.00	$568.72	$14.28	89.562%
1000-120-323-0000	Repairs and Maintenance	$0.00	$0.00	$1,000.00	$39.05	$918.07	$42.88	91.807%
1000-120-341-0000	Telephone	$0.00	$0.00	$1,480.00	$61.12	$1,291.38	$127.50	87.255%
1000-120-351-0000	Electricity	$0.00	$0.00	$2,450.00	$259.20	$2,190.80	$0.00	89.420%
1000-120-353-0000	Natural Gas	$0.00	$0.00	$1,970.00	$21.86	$1,478.14	$470.00	75.032%
1000-120-360-0000	Contracted Services	$0.00	$0.00	$500.00	$0.00	$475.80	$24.20	95.160%
1000-120-730-0098	Improvement of Sites{TownHall/GroundsImprove/RdGar}	$0.00	$0.00	$17,320.21	$0.00	$16,510.01	$810.20	95.322%
1000-130-150-0000	D Compensation of Board and Commission Members	$0.00	$0.00	$2,500.00	$0.00	$2,225.00	$275.00	89.000%
1000-130-190-0000	D Other - Salaries	$0.00	$0.00	$15,000.00	$271.62	$14,728.38	$0.00	98.189%
1000-130-190-0014	D Other - Salaries{Zoning Secretary}	$0.00	$0.00	$4,000.00	$6.57	$3,538.70	$454.73	88.468%
1000-130-330-0000	Travel and Meeting Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
1000-130-342-0000	Postage	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
1000-130-345-0000	Advertising	$0.00	$0.00	$500.00	$0.00	$468.00	$32.00	93.600%
1000-130-420-0000	Operating Supplies	$0.00	$0.00	$250.00	$17.52	$227.48	$5.00	90.992%
1000-330-221-0000	Medical/Hospitalization	$0.00	$0.00	$73,000.00	$5.00	$72,878.11	$116.89	99.833%
1000-330-223-0000	Dental Insurance	$0.00	$0.00	$7,000.00	$259.02	$6,256.50	$484.48	89.379%
1000-330-224-0000	Vision Insurance	$0.00	$0.00	$2,500.00	$79.84	$2,411.70	$8.46	96.468%
1000-330-599-0021	Other - Other Expenses{Trash Day}	$0.00	$0.00	$7,009.33	$0.00	$7,009.33	$0.00	100.000%

Report reflects selected information.

Appropriation Status

By Fund

As Of 12/31/2019

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-410-190-0000	D Other - Salaries	$0.00	$0.00	$9,875.67	$15.99	$9,840.26	$19.42	99.641%
1000-410-323-0000	Repairs and Maintenance	$0.00	$0.00	$250.00	$0.00	$250.00	$0.00	100.000%
1000-410-330-0000	Travel and Meeting Expense	$0.00	$0.00	$950.00	$52.95	$844.50	$52.55	88.895%
1000-410-420-0000	Operating Supplies	$0.00	$0.00	$415.00	$51.56	$319.24	$44.20	76.925%
1000-410-430-0000	Small Tools and Minor Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
1000-690-519-0000	Other - Dues and Fees	$0.00	$0.00	$1,094.00	$0.00	$1,094.00	$0.00	100.000%
1000-760-320-9924	Property Services{Auburn Road Property}	$0.00	$0.00	$26,206.05	$100.70	$25,699.98	$405.37	98.069%
1000-760-351-9824	Electricity{Auburn Road House}	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
1000-760-351-9924	Electricity{Auburn Road Property}	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	$0.00	100.000%
1000-760-710-0000	Land	$0.00	$0.00	$44.92	$0.00	$0.00	$44.92	0.000%
1000-760-740-0000	Machinery, Equipment and Furniture	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
	General Fund Total:	$0.00	$0.00	$297,535.18	$4,136.11	$286,762.62	$6,636.45	96.379%

Fund: Motor Vehicle License Tax
Pooled Balance: $5,628.07
Non-Pooled Balance: $0.00
Total Cash Balance: $5,628.07

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2011-330-190-0000	D Other - Salaries	$0.00	$0.00	$13,827.51	$80.89	$11,022.73	$2,723.89	79.716%
2011-330-211-0000	D Ohio Public Employees Retirement System	$0.00	$0.00	$2,250.99	$0.00	$1,718.57	$532.42	76.347%
	Motor Vehicle License Tax Fund Total:	$0.00	$0.00	$16,078.50	$80.89	$12,741.30	$3,256.31	79.244%

Fund: Gasoline Tax
Pooled Balance: $40,098.64
Non-Pooled Balance: $0.00
Total Cash Balance: $40,098.64

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2021-330-190-0000	D Other - Salaries	$0.00	$0.00	$87,655.83	$1,518.64	$77,641.27	$8,495.92	88.575%
2021-330-211-0000	D Ohio Public Employees Retirement System	$0.00	$0.00	$14,269.55	$0.00	$9,063.13	$5,206.42	63.514%
	Gasoline Tax Fund Total:	$0.00	$0.00	$101,925.38	$1,518.64	$86,704.40	$13,702.34	85.067%

Fund: Road and Bridge
Pooled Balance: $297,998.83
Non-Pooled Balance: $0.00
Total Cash Balance: $297,998.83

Appropriation Status

By Fund

As Of 12/31/2019

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2031-110-190-0000	D Other - Salaries	$0.00	$0.00	$2,360.00	$110.08	$2,249.92	$0.00	95.336%
2031-330-190-0000	D Other - Salaries	$0.00	$0.00	$157,640.00	$3,153.22	$152,766.89	$1,719.89	96.909%
2031-330-211-0000	D Ohio Public Employees Retirement System	$0.00	$0.00	$22,400.00	$0.00	$20,770.55	$1,629.45	92.726%
2031-330-221-0000	Medical/Hospitalization	$0.00	$0.00	$70,000.00	$0.00	$57,278.58	$12,721.42	81.827%
2031-330-251-0000	Uniform, Tool and Equipment Reimbursements	$0.00	$0.00	$3,000.00	$0.00	$2,118.53	$881.47	70.618%
2031-330-314-0000	D Tax Collection Fees	$0.00	$0.00	$8,000.00	$0.00	$8,000.00	$0.00	100.000%
2031-330-318-0000	Training Services	$0.00	$0.00	$500.00	$0.00	$422.32	$77.68	84.464%
2031-330-321-0000	Rents and Leases	$0.00	$0.00	$1,000.00	$867.20	$132.80	$0.00	13.280%
2031-330-323-0000	Repairs and Maintenance	$0.00	$0.00	$45,000.00	$1,098.24	$32,158.74	$11,743.02	71.464%
2031-330-341-0000	Telephone	$0.00	$0.00	$1,500.00	$0.00	$1,478.08	$21.92	98.539%
2031-330-345-0000	Advertising	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
2031-330-351-0000	Electricity	$0.00	$0.00	$7,500.00	$199.79	$7,300.21	$0.00	97.336%
2031-330-351-0001	Electricity{New Service Garage}	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
2031-330-352-0000	Water and Sewage	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
2031-330-353-0000	Natural Gas	$0.00	$0.00	$5,000.00	$417.00	$4,583.00	$0.00	91.660%
2031-330-353-0001	Natural Gas{New Service Garage}	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
2031-330-360-0000	Contracted Services	$0.00	$0.00	$14,904.05	$0.00	$11,691.84	$3,212.21	78.447%
2031-330-360-0009	Contracted Services{Chip and Seal Projects}	$0.00	$0.00	$26,691.48	$0.00	$3,187.50	$23,503.98	11.942%
2031-330-360-0010	Contracted Services{Asphalt Road Projects}	$0.00	$0.00	$100,000.00	$0.00	$87,714.87	$12,285.13	87.715%
2031-330-360-0015	Contracted Services{Monthly Refuse - Roads}	$0.00	$0.00	$1,095.95	$85.10	$1,010.85	$0.00	92.235%
2031-330-410-0001	Office Supplies{New Service Garage}	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
2031-330-420-0002	Operating Supplies{Salt}	$0.00	$0.00	$90,000.00	$0.00	$81,898.42	$8,101.58	90.998%
2031-330-420-0007	Operating Supplies{Fuel}	$0.00	$0.00	$20,000.00	$0.00	$19,694.87	$305.13	98.474%
2031-330-420-0008	Operating Supplies{#8 Limestone/Slag}	$0.00	$0.00	$5,000.00	$730.59	$3,984.99	$284.42	79.700%
2031-330-420-0016	Operating Supplies{General Operating Expense-Rds}	$0.00	$0.00	$25,000.00	$561.90	$20,604.74	$3,833.36	82.419%
2031-330-420-0017	Operating Supplies{Crack Filling/Line Striping}	$0.00	$0.00	$35,000.00	$0.00	$0.00	$35,000.00	0.000%
2031-330-420-0019	Operating Supplies{Culvert Pipe Replacements}	$0.00	$0.00	$3,500.00	$0.00	$3,500.00	$0.00	100.000%
2031-330-420-0057	Operating Supplies{Limestone #57}	$0.00	$0.00	$3,000.00	$0.00	$2,198.44	$801.56	73.281%
2031-330-420-0304	Operating Supplies{#304 Limestone}	$0.00	$0.00	$2,000.00	$0.00	$1,780.42	$219.58	89.021%
2031-330-420-0404	Operating Supplies{Asphalt #404}	$0.00	$0.00	$25,000.00	$1,101.88	$21,183.82	$2,714.30	84.735%
2031-330-420-0411	Operating Supplies{#411 Limestone}	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
2031-330-430-0000	Small Tools and Minor Equipment	$0.00	$0.00	$5,000.00	$129.96	$4,511.20	$358.84	90.224%
2031-330-599-0000	Other - Other Expenses	$0.00	$0.00	$1,000.00	$0.00	$670.69	$329.31	67.069%
2031-760-720-0000	Buildings	$0.00	$0.00	$24,000.00	$657.08	$3,067.99	$20,274.93	12.783%
2031-760-740-0000	Machinery, Equipment and Furniture	$0.00	$0.00	$1,000.00	$0.00	$0.00	$1,000.00	0.000%
2031-760-750-0000	Motor Vehicles	$0.00	$0.00	$19,000.00	$0.00	$1,500.00	$17,500.00	7.895%
2031-890-890-0581	Other - Debt Service{2018 Principal Kenworth T370}	$0.00	$0.00	$26,100.00	$0.00	$26,100.00	$0.00	100.000%
2031-890-890-0582	Other - Debt Service{Interest 2018 Kenworth}	$0.00	$0.00	$6,400.00	$0.00	$6,249.84	$150.16	97.654%
2031-890-890-9950	Other - Debt Service{Stratford Ridge/Brentwood}	$0.00	$0.00	$100,000.00	$0.00	$0.00	$100,000.00	0.000%
	Road and Bridge Fund Total:	$0.00	$0.00	$857,591.48	$9,112.04	$589,810.10	$258,669.34	68.775%

Fund: Cemetery

Report reflects selected information.

Appropriation Status

By Fund

As Of 12/31/2019

Pooled Balance: $0.02
Non-Pooled Balance: $0.00
Total Cash Balance: $0.02

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2041-410-190-0000	D Other - Salaries	$0.00	$0.00	$4,980.41	$102.99	$4,866.64	$10.78	97.716%
2041-410-323-0000	Repairs and Maintenance	$0.00	$0.00	$300.00	$0.00	$300.00	$0.00	100.000%
2041-410-420-0000	Operating Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.000%
	Cemetery Fund Total:	$0.00	$0.00	$5,280.41	$102.99	$5,166.64	$10.78	97.845%

Fund: FIRE/RESCUE/CONTRACTS-SPECIAL LEVY
Pooled Balance: $39,481.92
Non-Pooled Balance: $0.00
Total Cash Balance: $39,481.92

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-110-314-0000	D Tax Collection Fees	$0.00	$0.00	$7,000.00	$0.00	$7,000.00	$0.00	100.000%
2191-110-360-0000	Contracted Services	$0.00	$0.00	$567,447.13	$0.00	$535,716.00	$31,731.13	94.408%
	FIRE/RESCUE/CONTRACTS-SPECIAL LEVY Fund Total:	$0.00	$0.00	$574,447.13	$0.00	$542,716.00	$31,731.13	94.476%

Fund: Permissive Motor Vehicle License Tax
Pooled Balance: $11,047.63
Non-Pooled Balance: $0.00
Total Cash Balance: $11,047.63

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2231-330-190-0000	D Other - Salaries	$0.00	$0.00	$382.20	$0.00	$0.00	$382.20	0.000%
	Permissive Motor Vehicle License Tax Fund Total:	$0.00	$0.00	$382.20	$0.00	$0.00	$382.20	0.000%

Fund: Fire & Rescue, Ambulance & EMS Services
Pooled Balance: $128,892.05
Non-Pooled Balance: $0.00
Total Cash Balance: $128,892.05

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2281-230-319-0000	Other - Professional and Technical Services	$0.00	$0.00	$4,000.00	$550.00	$3,450.00	$0.00	86.250%
2281-230-360-0000	Contracted Services	$0.00	$0.00	$122,111.15	$0.00	$1,000.00	$121,111.15	0.819%

Report reflects selected information.

Appropriation Status

By Fund

As Of 12/31/2019

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
	Fire & Rescue, Ambulance & EMS Services Fund Total:	$0.00	$0.00	$126,111.15	$550.00	$4,450.00	$121,111.15	3.529%

Fund: Miscellaneous Capital Projects
Pooled Balance: $2,706.86
Non-Pooled Balance: $0.00
Total Cash Balance: $2,706.86

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4901-760-790-0084	Other - Capital Outlay{Wisner Rd Headwater Grant}	$0.00	$0.00	$2,706.86	$0.00	$0.00	$2,706.86	0.000%
	Miscellaneous Capital Projects Fund Total:	$0.00	$0.00	$2,706.86	$0.00	$0.00	$2,706.86	0.000%

Fund: Permanent
Pooled Balance: $0.00
Non-Pooled Balance: $1,003.73
Total Cash Balance: $1,003.73

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4951-410-420-0000	Operating Supplies	$0.00	$0.00	$0.12	$0.00	$0.00	$0.12	0.000%
	Permanent Fund Total:	$0.00	$0.00	$0.12	$0.00	$0.00	$0.12	0.000%
	Report Total:	$0.00	$0.00	$1,982,058.41	$15,500.67	$1,528,351.06	$438,206.68	77.109%

Payment Listing

12/19/2019 to 12/28/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
629-2019	12/20/2019	12/15/2019	CH	The Illuminating Company	$21.82	O
630-2019	12/26/2019	12/15/2019	CH	The Illuminating Company	$71.58	O
631-2019	12/26/2019	12/15/2019	CH	The Illuminating Company	$70.96	O
632-2019	12/24/2019	12/15/2019	CH	The Illuminating Company	$349.77	O
633-2019	12/20/2019	12/15/2019	CH	Middlefield Banking Company	$2,695.82	O
634-2019	12/24/2019	12/15/2019	CH	Home Depot Credit Services	$345.63	O
635-2019	12/20/2019	12/15/2019	CH	Sam's Club/GECRB	$860.53	O
639-2019	12/27/2019	12/23/2019	EP	David Keith Beal	$2,125.84	O
640-2019	12/27/2019	12/23/2019	EP	Jason Paul Bosma	$1,667.25	O
641-2019	12/27/2019	12/23/2019	EP	Kenneth Chuha	$386.75	O
642-2019	12/27/2019	12/23/2019	EP	Donald F Dickard	$1,115.23	O
643-2019	12/27/2019	12/23/2019	EP	John S. Washco	$2,141.29	O
36757	12/28/2019	12/27/2019	AW	Cerni Motor Sales, Inc.	$333.82	O
36758	12/28/2019	12/27/2019	AW	NAPA Auto Parts	$13.02	O
36759	12/28/2019	12/27/2019	AW	Osborne Concrete & Stone Company	$306.00	O
36760	12/28/2019	12/27/2019	AW	Inventive Safety Solutions	$163.10	O
36761	12/28/2019	12/27/2019	AW	Iron Man Supply LLC	$275.00	O
36762	12/28/2019	12/27/2019	AW	Universal Oil, Inc.	$1,308.92	O
36763	12/28/2019	12/27/2019	AW	Lisa Nelson	$13.92	O
36764	12/28/2019	12/27/2019	AW	Morton Salt, Inc.	$8,041.03	O
36765	12/28/2019	12/27/2019	AW	Kenneth Chuha	$21.46	O
36766	12/28/2019	12/27/2019	AW	Michael Danzig	$50.00	O
36767	12/28/2019	12/27/2019	AW	Carol Kovac	$225.00	O
36768	12/28/2019	12/27/2019	AW	Ted Gdovichi	$250.00	O
36769	12/28/2019	12/27/2019	AW	Rich Piraino	$250.00	O
36770	12/28/2019	12/27/2019	AW	Sandra Smith	$225.00	O
36771	12/28/2019	12/27/2019	AW	Slusarski Ed	$50.00	O
36772	12/28/2019	12/27/2019	AW	Robert Choate	$225.00	O
36773	12/28/2019	12/27/2019	AW	Audrey Danzig	$100.00	O
36774	12/28/2019	12/27/2019	AW	Terry Dorsett	$175.00	O
36775	12/28/2019	12/27/2019	AW	Michelle Lane	$225.00	O
36776	12/28/2019	12/27/2019	AW	Jeffrey Simons	$250.00	O
				Total Payments:	$24,353.74	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$24,353.74	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Positive Pay File Report

File Date: 12/27/2019 07:01 PM

Bank Name / File Type: Chase (CSV)
Date Range: 12/19/2019 - 12/28/2019
Status: Both

Payment #	Post Date	Void Date	Payee	Amount	Status
36757	12/28/2019		Cerni Motor Sales, Inc.	$333.82	Outstanding
36758	12/28/2019		NAPA Auto Parts	$13.02	Outstanding
36759	12/28/2019		Osborne Concrete & Stone Company	$306.00	Outstanding
36760	12/28/2019		Inventive Safety Solutions	$163.10	Outstanding
36761	12/28/2019		Iron Man Supply LLC	$275.00	Outstanding
36762	12/28/2019		Universal Oil, Inc.	$1,308.92	Outstanding
36763	12/28/2019		Lisa Nelson	$13.92	Outstanding
36764	12/28/2019		Morton Salt, Inc.	$8,041.03	Outstanding
36765	12/28/2019		Kenneth Chuha	$21.46	Outstanding
36766	12/28/2019		Michael Danzig	$50.00	Outstanding
36767	12/28/2019		Carol Kovac	$225.00	Outstanding
36768	12/28/2019		Ted Gdovichi	$250.00	Outstanding
36769	12/28/2019		Rich Piraino	$250.00	Outstanding
36770	12/28/2019		Sandra Smith	$225.00	Outstanding
36771	12/28/2019		Slusarski Ed	$50.00	Outstanding
36772	12/28/2019		Robert Choate	$225.00	Outstanding
36773	12/28/2019		Audrey Danzig	$100.00	Outstanding
36774	12/28/2019		Terry Dorsett	$175.00	Outstanding
36775	12/28/2019		Michelle Lane	$225.00	Outstanding
36776	12/28/2019		Jeffrey Simons	$250.00	Outstanding
			Outstanding Total:	$12,501.27	
			File Total:	$12,501.27	

Input sour	Transactior	Date entered	Check#	Check date	Amount	Payee Nam	Payee Nam	Input by
1.37E+09	Issued Che	12/27/2019	36757	12/28/2019	333.82	Cerni Motor Sales Inc.		chardontwp11
1.37E+09	Issued Che	12/27/2019	36758	12/28/2019	13.02	NAPA Auto Parts		chardontwp11
1.37E+09	Issued Che	12/27/2019	36759	12/28/2019	306	Osborne Concrete & Si		chardontwp11
1.37E+09	Issued Che	12/27/2019	36760	12/28/2019	163.1	Inventive Safety Soluti		chardontwp11
1.37E+09	Issued Che	12/27/2019	36761	12/28/2019	275	Iron Man Supply LLC		chardontwp11
1.37E+09	Issued Che	12/27/2019	36762	12/28/2019	1308.92	Universal Oil Inc.		chardontwp11
1.37E+09	Issued Che	12/27/2019	36763	12/28/2019	13.92	Lisa Nelson		chardontwp11
1.37E+09	Issued Che	12/27/2019	36764	12/28/2019	8041.03	Morton Salt Inc.		chardontwp11
1.37E+09	Issued Che	12/27/2019	36765	12/28/2019	21.46	Kenneth Chuha		chardontwp11
1.37E+09	Issued Che	12/27/2019	36766	12/28/2019	50	Michael Danzig		chardontwp11
1.37E+09	Issued Che	12/27/2019	36767	12/28/2019	225	Carol Kovac		chardontwp11
1.37E+09	Issued Che	12/27/2019	36768	12/28/2019	250	Ted Gdovichi		chardontwp11
1.37E+09	Issued Che	12/27/2019	36769	12/28/2019	250	Rich Piraino		chardontwp11
1.37E+09	Issued Che	12/27/2019	36770	12/28/2019	225	Sandra Smith		chardontwp11
1.37E+09	Issued Che	12/27/2019	36771	12/28/2019	50	Slusarski Ed		chardontwp11
1.37E+09	Issued Che	12/27/2019	36772	12/28/2019	225	Robert Choate		chardontwp11
1.37E+09	Issued Che	12/27/2019	36773	12/28/2019	100	Audrey Danzig		chardontwp11
1.37E+09	Issued Che	12/27/2019	36774	12/28/2019	175	Terry Dorsett		chardontwp11
1.37E+09	Issued Che	12/27/2019	36775	12/28/2019	225	Michelle Lane		chardontwp11
1.37E+09	Issued Che	12/27/2019	36776	12/28/2019	250	Jeffrey Simons		chardontwp11