

RECORD OF PROCEEDINGS

SPECIAL

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ December 15, _____ 20 18 _____

The Chardon Township Board of Trustees met in special session on Saturday, December 15, 2018, at 8:01 am at the Town Hall with the following present:

Trustees: MICHAEL BROWN, CHUCK STRAZINSKY, AND TIM MCKENNA
Fiscal Officer: BEVERLY BORAWSKI
See attached sign in sheet

The Pledge of Allegiance was recited.

Approval of minutes:

- Mr. Brown moved, seconded by Mr. Strazinsky to approve meeting minutes for December 5, 2018
AYES: BROWN, STRAZINSKY AND MCKENNA

Resident's Comments:

- None

Old Business: City of Chardon soccer league use of the Chardon Township park. Tim McKenna spoke to Joe Rodriguez and found out that there is no price difference for a Chardon Township resident to participate in the soccer league. This was a concern that was addressed at a previous trustee meeting.

RESOLUTION #91, 2018

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE USE OF THE CHARDON TOWNSHIP PARK BY THE CITY OF CHARDON SOCCER LEAGUE FOR THE 2019 SEASON

Mr. Brown moved that the Chardon Township trustees do hereby approve the use of the Chardon Township park by the City of Chardon soccer league for the 2019 season.

Mr. Strazinsky seconded.

AYES: BROWN, STRAZINSKY AND MCKENNA

New Business:

- House Bill 312

RESOLUTION #92, 2018

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE LEGISLATION FOR HB312 APPOINTING LISA NELSON AS COMPLIANCE OFFICER AND CREDIT CARD USAGE

Mr. Brown moved and Mr. Strazinsky seconded that the Chardon Township trustees do hereby approve the legislation for HB312 as follows:

Chase Bank VISA: Limit is \$3,000. Items allowed to be purchased include any and all items authorized by trustees, road department items, postage, office supplies, items needed at the townhall, items approved by purchase order. Purchasers include: Fiscal Officer, Beverly Borawski

Staples: Limit is \$10,000. Items allowed to be purchased include office supplies, small equipment for the town hall and the road department. Purchasers include: Fiscal Officer, Beverly Borawski and Zoning Inspector, Don Mohny

Tractor Supply: Limit is \$1,000. Items allowed to be purchased miscellaneous equipment and supplies. Purchasers include: Road Superintendent, John Wascho and those approved by the director of public services, Tim McKenna

Home Depot: Limit is \$1,000. Items allowed to be purchased include miscellaneous equipment and supplies. Purchasers include: Road Superintendent John Washco and those approved by the director of public services, Tim McKenna

Sam's Club: Limit is \$1,000. Items allowed to be purchased include miscellaneous supplies for the road garage and the town hall. Purchasers include: Fiscal Officer, Beverly Borawski and Road Superintendent, John Washco

AYES: BROWN, STRAZINSKY AND MCKENNA

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▪ **2019 Organizational Items**

Chairman	Chuck Strazinsky
Vice Chairman	Michael Brown
Director of Public Service	Tim McKenna
Recreation Director	Tim McKenna
DER/Co-Officer	John Washco/Tim McKenna
Road Superintendent	John Washco
Cemetery Sexton	Ken Chuha
Cemetery Overseer	Michael Brown
Zoning Inspector	Don Mohney
Zoning Secretary	Linda Kerry
Administrative Assistant	Lisa Nelson
Records Commission Officer	Chuck Strazinsky/Beverly Borawski
Fire Prevention Officer	Larry Gaspar
Audit Committee	Michael Brown
Health District Advisory Committee Rep	Michael Brown
Compliance Officer	Lisa Nelson

RESOLUTION #93, 2018

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE APPOINTMENTS AS PRESENTED AS OF JANUARY 1, 2019

Mr. Brown moved that the Chardon Township trustees do hereby approve the appointments as presented as of January 1, 2019. Mr. McKenna seconded.

AYES: BROWN, MCKENNA AND STRAZINSKY

Correspondence:

- Annual inventory: John updated the road department inventory sheet. Lisa will update the townhall inventory sheet and email prior to the due date.

Road Department~John Washco, Road Superintendent

- See attached report

RESOLUTION #94, 2018

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE PURCHASE OF TIRES FROM CONVOY IN AN AMOUNT NOT TO EXCEED \$3,080

Mr. Strazinsky moved that the Chardon Township Board of Trustees do hereby approve the purchase of tires from Convoy in an amount not to exceed \$3,080. Mr. Brown seconded.

AYES: STRAZINSKY, BROWN AND MCKENNA

John Washco discussed the need for a new air compressor for the road garage as the current one is 32 years old and has had multiple problems. Information was obtained about two air compressor units as presented in the attached report. The decision was made to purchase the Quincy unit. It was also decided that an air-dryer was not needed.

RESOLUTION #95, 2018

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE PURCHASE OF A QUINCY AIR COMPRESSOR FROM C.H. REED IN AN AMOUNT NOT TO EXCEED \$3,600

Mr. Brown moved that the Chardon Township Board of Trustees do hereby approve the purchase of the Quincy Air Compressor from C.H. Reed in an amount not to exceed \$3,600. Mr. Strazinsky seconded.

AYES: BROWN, STRAZINSKY AND MCKENNA

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Fiscal Officer Report~*Beverly Borawski, Fiscal Officer*

- Insurance has been grandfathered again. A change to the medical insurance was anticipated but it did not happen.
- OTA Convention: Beverly discussed the OTA Convention and who would be attending. She also discussed the possibility of taking the township Administrative Assistant, Lisa Nelson. All of the trustees agreed that it would be beneficial to have Lisa attend. Mike Brown said that he would attend the convention.
- Township Association Dinner: Beverly and Lisa will attend the dinner.

Chuck Strazinsky commented that the December 19, 2018 meeting needs to be discussed. A decision was made to cancel the meeting.

Zoning Department Report~*Don Mohny, Zoning Inspector*

Don spoke about an email from Linda Applebaum regarding home businesses. There is some proof out there that a home business is being run out of the property on Hosford. Don said that he would speak to the Smith family about the letter. He also said that he would tell them that they need to keep their backhoe inside a building and not visible. Don said that is the only violation that he can see. The township does owe the lawyer a response as to what we are going to do. Again, it was stated that Don will speak with the Smith family.

Lisa Nelson thanked John for cleaning the parking lot and walkway.

Mr. Brown made a motion to adjourn the meeting at 10:06 a.m. Mr. Strazinsky seconded.

AYES: BROWN, STRAZINSKY AND MCKENNA



Michael Brown, Chairman



AGENDA

Chardon Township Board of Trustees

December 15, 2018 ~ Special Meeting

- 1) Open Meeting: Pledge of Allegiance
- 2) Approval of Minutes: December 5, 2018
- 3) Resident Comments: ***Please state your name and direct all comments to the Board of Trustees***
- 4) Old Business
 - City of Chardon soccer use of Chardon Township Park
- 5) New Business
 - House Bill 312
 - 2019 Organizational Items
- 6) Correspondence/Bills
 - Annual Inventory
- 7) Adjournment

Next Regular Meeting: December 19, 2018 at 7 P.M.

CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees

Michael Brown
Tim McKenna
Chuck Strazinsky

Special

Regular / Special

Meeting

12/15/18

Fiscal Officer

Beverly
Borawski
286-3711

ATTENDEES

Name	Address	Interest
1 John Nowicki	9960 AUBURN R	
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CHARDON TOWNSHIP ROAD REPORT

December 15, 2018

1. On the designated National Day of Mourning for Presidents Bush's funeral the road department thought that it only applied to Federal Employees. We forgot that it had been added to our policy as a designated day off. The crew would like to use this day on Monday, December 24.
2. Jason and I attended the Geauga County Storm Water Task Force meeting on December 6. One topic of discussion was our inability to locate a copy of the EPA Storm Water Waiver letter that was supposedly mailed in 2016. Unfortunately, it looks as though the Township will be forced to become official members of the Task Force and complete the necessary inspections and form associated with the process. There are only 82 residents in the area where the permit is required.

We also met the new director of The Department of Water Resources, Steven Oluic. He's a retired Army Lt. Colonel and told us that the Henning/Howard sewer project is at the top of his priority list. They are currently getting an appraisal on property at Legend Lakes Golf Course to acquire the land for the treatment plant. He will keep us updated on the progress of the project.

3. While preparing to order the carbide studs for the loader we realized that the tread depth on the front tires was not deep enough to accommodate the studs. The loader has needed new tires on the front for a while now. Held off to save money. Chuck was advised of the situation and authorized purchase. Need resolution for Convoy Tire for \$3,080.00.
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AIR-COMPRESSOR COMPARRISON

The current air compressor in the shop has been in service 32 years. Since I have been here the electric motor has been replaced 2 times. The air output of the unit has never been satisfactory for running impact tools for extended periods of time. When changing cutting edges the workers usually have to wait for it to build pressure between tightening bolts.

The biggest concern that the road crew has is the risk of metal fatigue or internal rusting of the tank of the old unit that cannot be checked. This type of risk can lead to catastrophic failure of the tank exploding, leading to serious injury or death of anyone close to the unit at time of failure. See attached pictures.

We obtained information on the two top units currently on the market. Both are very reputable brands.

Jason researched both units and found;

- A. By consumer surveys, the Quincy was hands down the best unit.
- B. Quincy has an expected life of 50,000 hours, versus 15,000 for Ingersoll.
- C. Both have a standard 1 year warranty with optional extended warranties.
- D. The Quincy has aluminum heads for cooler operating temperatures and life.

Costs:

1. Ingersoll Rand 2475N7.5 Type 30: **\$3,401.00**

2. Quincy QT-7.5: \$3,300.00,
 - A. Optional 3 Yr. Warranty-Pump, 2 Yr. Package: **\$3,535.00**
 - B. Optional Refrigeration/Dryer: \$4,705.00

We don't feel that we need an air-dryer. Periodic draining of moisture from the tank and routine maintenance should be sufficient.
