RECORD OF PROCEEDINGS

Minutes of Regular Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held April 18 20 18

The Chardon Township Board of Trustees met in regular session on Wednesday, April 18, 2018 at 7 p.m. at the town hall with the following present:

CHUCK STRAZINKSY, MICHAEL BROWN
ABSENT: TIM MCKENNA

The Pledge of Allegiance was recited.

Mr. Brown stated that we have a couple items that are not on the agenda. Advertised for a public hearing. Chardon zoning commission passed their amendment regarding using pool covers as a substitute for fencing. The Chardon Township board of trustees has 30 days to perform theirs.

Mr. Brown asked if any of the attendees at the meeting wanted to express their opinions regarding the proposed zoning amendment. No one had any comments.

RESOLUTION #36, 2018
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE AMENDMENT PRESENTED BY THE ZONING COMMISSION WITH REGARD TO SUBSTITUTING A POOL COVER FOR FENCING IN ACCORDANCE WITH ORC 519.21, SECTION H

Mr. Brown moved that the Chardon Board of Trustees do hereby vote to accept the amendment presented by the zoning commission with regard to substituting pool covers instead of fencing in accordance with ORC 519.21, Section H. Mr. Strazinsky seconded.
AYES: STRAZINKSY, BROWN

Mr. Brown stated that with no other objections, the public hearing is now closed. Mr. Brown made a motion to close the meeting. Seconded by Mr. Strazinsky
AYES: STRAZINSKY, BROWN

Meeting minutes: Approve at next meeting

Bid Openings: Have to wait until 7:15 pm to open the bids as advertised.

Fire Chief-Larry Gaspar
Larry Gaspar reported all the incidents that occurred during the month of March in Chardon Township.

Geauga County Engineer-Shane Hajjar, Deputy Engineer

RESOLUTION #37-2018
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE PLAN AS PRESENTED BY THE GEAUGA COUNTY ENGINEEER, RC-CHA-18, TO BID THE PLANS OUT FOR THE RECONSTRUCTION AND COMPLETE PULVERIZATION OF STRATFORD RIDGE AND BRENTWOOD FOR A COST NOT TO EXCEED $420,000

Mr. Brown moved that Chardon Township Board of Trustees do hereby vote to approve the plans to bid out for the reconstruction and complete pulverization of Stratford Ridge and Brentwood for a cost not to exceed $420,000. Mr. Strazinsky seconded.

Mr. Hajjar will forward the legal notice to the papers next week for advertisement in the maple leaf. The copy of the specifications will be on the engineer's website. In addition, the engineers will email the plans to several potential contractors. In accordance with ORC, Chardon Township will have a copy of the plans available for viewing either on the website, on the bulletin board or placed on a desk.

The big opening will be Friday, May 11, 2018 at 3 pm at the Chardon Town Hall. Someone from the engineer's office will be at this meeting to witness the bid opening. They will also be available for questions from the contractors.

Resident suggested sending a letter to all residents about parking on the grass and not their driveway because all of the asphalt will stick to their concrete driveways. John said that a letter would be sent to all residents to advise them as to the process and period.

Usually 30-45 days to start. After the start, the project could be done within 30 days and before school starts.

Bid Openings: As of this time, we are no longer accepting bids for the stone or trash removal.

Stone bid-received bids from: Osborne Concrete and Stone, ARMS trucking and Ontario. See Attached proposal form for the bids presented. The proposal with the lowest prices will be awarded the contract. The bid will be awarded to ARMS Trucking, see attached for prices

RESOLUTION #38, 2018
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE BID TO BE AWARDED TO ARMS TRUCKING FOR CRUSHED LIMESTONE FOR THE 2018 SEASON.

Mr. Brown moved that the Chardon Board of Trustees do hereby award the bid for crushed limestone to ARMS Trucking for the 2018 season. See attached Proposal form for pricing. Mr. Strazinsky seconded.
AYES: BROWN, STRAZINSKY

Trash Day Bids- Received one bid from Penn Ohio from Ashtabula, Ohio. The bid was $54/ton for the 40-yard roll offs; $240 per haul and no charge for the 80-yard roll offs of metal. For the scrap tires, the charge is $125/ton and $600/haul.

RESOLUTION #39, 2018
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE CONTRACT WITH PENN OHIO OF ASHTABULA FOR TRASH DAY 2018

Mr. Brown moved that the Chardon Township Board of Trustees do hereby award Penn Ohio of Ashtabula the contract for trash day 2018 as per their quote. Mr. Strazinsky seconded.
AYES: BROWN, STRAZINSKY

Residents Comments:

Mr. Schumann said that quite a few trees were planted; nicely roped off and leveled. The little library has four hardbound and 21 paperbacks were there. Next park committee meeting is Monday, April 23 at 7 pm at the town hall. Mr. Schumann had a question on the building on the property and what it is used for. The township has a lawn mower and old furnace stored there.

Fiscal Officer Report-Beverly Borawski

- working with Lisa all week getting her up to speed on the processes
- auditors coming this Friday

Road Department-John Washco, Road Superintendent
See Attached

RESOLUTION #40, 18
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE PAYMENT TO TOM HURST FOR THE REPAIR WORK FOR THE 98M IN AN AMOUNT NOT TO EXCEED $1,795.00

Mr. Strazinsky moved that the Chardon Township Board of Trustees approve the payment to Tom Hurst for the repair work done to the 98M in an amount not to exceed $1,795.00. Mr. Brown seconded
AYES: BROWN, STRAZINSKY

Zoning Reports-Don Mohney, Zoning Inspector
See attached

Old Business

1. Finalize Truck Purchase/down payment amount-discussion on down payment amount. Mr. Brown recommends a smaller down payment. Timeline to get truck is in October. Need down payment amount for loan processing.

RESOLUTION #41, 18

CHARDON TOWNSHIP BOARD OF TRUSTEES HAVE DECIDED ON A DOWN PAYMENT FOR THE KENWORTH TRUCK PURCHASE IN THE AMOUNT OF $10,000 PAYABLE TO MIDDLEFIELD SAVINGS BANK

Mr. Brown made moved that the Chardon Township Board of Trustees decide to put a down payment payable to Middlefield Savings Bank in the amount of $10,000 on the Kenworth truck purchase. Mr. Strazinsky seconded.

AYES: BROWN, STRAZINSKY

2. Confirm Administrative Assistant pay rate

RESOLUTION #42, 18

CHARDON TOWNSHIP BOARD OF TRUSTEES HAVE DECIDED TO PAY THE ADMINISTRATIVE ASSISTANT, LISA NELSON, A SALARIED AMOUNT OF $1,150 PER MONTH FOR WORKING AN AVERAGE OF 20 HOURS PER WEEK.

Mr. Brown moved that the Chardon Township Board of Trustees pay the administrative assistant, Lisa Nelson, a salaried amount of $1,150 per month for working an average of 20 hours per week. Mr. Strazinsky seconded.

AYES: BROWN, STRAZINSKY

3. Schedule employee reviews-email Tim re: time, maybe do it on May 11, 2018. John suggested making dual purpose meeting with the road crew staff to go over reviews and schedule. Leave open and discuss at next meeting.

New Business

- Renew liability insurance-2018. Beverly stated that it is due on May 1, 2018 and that the insurance cost increased by 2.4%

RESOLUTION #43, 18

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED PROPOSAL FOR THE LIABILITY INSURANCE FROM THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY FOR MAY 28, 2018 TO MAY 28, 2019 IN AN AMOUNT NOT TO EXCEED $14,000

Mr. Brown moved that the Chardon Township Board of Trustees approve the proposal for liability insurance from The Ohio Township Association Risk Management Authority for May 28, 2018 to May 28, 2019 in an amount not to exceed $14,000. Mr. Strazinsky seconded.

AYES: BROWN, STRAZINSKY

- Approve paint color selection-table discussion until next meeting

Correspondence/Bills

- Cemetery deeds to approve and sign
- Question on street signs on Clark Road. Speed limit is 45. Order four signs for Clark Road stating that limit is 35.
- Deed to back hoe from Middlefield Savings Bank
- Approval from health district for the water test for the new well
- Letter from auditor's office for approval of the permanent appropriations dated March 29, 2018

Chuck will open building the night before the election so that it can be set up.

Mr. Brown made a motion to adjourn the meeting at 8:21 pm. Mr. Strazinsky seconded.

AYES: BROWN, STRAZINSKY

X

Michael Brown, Chairman

CHARDON
TOWNSHIP

BOARD OF TRUSTEES MEETING

APRIL 18, 2018 – REGULAR

A G E N D A

1. 7:00 PM REGULAR MEETING:
   a. Pledge of Allegiance
2. APPROVAL OF MINUTES:
   a. Approval of March 3, 2018 Special and March 7, 2018 Regular; Meeting Minutes
3. BID OPENINGS
   a. Stone bid-2018
   b. Trash day-2018
4. FIRE CHIEF REPORT-Larry Gaspar
5. RESIDENT'S COMMENTS
6. FISCAL OFFICER REPORT
7. ROAD DEPARTMENT:
   a. John Washco, Road Superintendent
8. ZONING REPORTS:
   a. Don Mohney, Zoning Inspector
9. OLD BUSINESS:
   a. Finalize truck purchase/down payment amount
   b. Confirm administrative assistant pay rate
   c. Adopt pool amendment
   d. Schedule employee reviews
9. NEW BUSINESS:
   a. Renew Liability Insurance-2018
   b. Approve paint color selection
10. CORRESPONDENCE / BILLS
11. ADJOURNMENT

CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees
Michael Brown
Tim McKenna
Chuck Strazinsky

Regular / Special

Meeting of Apr. 18, 2018

Fiscal Officer
Beverly
Borawski
286-3711

ATTENDEES		
Name	**Address**	**Interest**
1 John Schumann	8935 Robinson Rd.	
2 Carl Henderson	Local	
3 Joe McGlynn	10575 Calico Lane	
4 Ilona Kreizman	9711 Thwing	Audit Committee
5 Joan Wirdnagel	9465 Mentor Rd	
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PROPOSAL FORM

TO: CHARDON TOWNSHIP BOARD OF TRUSTEES
Beverly Borawski, Fiscal Officer
9949 Mentor Road
Chardon, OH 44024

FOR: CRUSHED LIMESTONE BID – Bids shall be on a per ton basis delivered to 9949 Mentor Road, Chardon, Ohio

MATERIAL		DELIVERED TO 9949 MENTOR RD. (TOWNSHIP YARD)	
#304	Limestone 500 Tons more or less	19.55	PRICE PER TON
# 57	Limestone 500 Tons more or less	23.95	PRICE PER TON
# 8	Limestone 500 tons more or less	24.75	PRICE PER TON
# 12	Limestone 200 Tons more or less	24.40	PRICE PER TON
# 12	Recycled 200 Tons more or less	15.50	PRICE PER TON
ODOT Approved SS1069 #304 Recycled 300 Tons more or less		13.50	PRICE PER TON

BIDDER'S NAME Arms Trucking

ADDRESS

Bid Bobcat - 7+5

TELEPHONE NO.

SUBMITTED BY

THE CHARDON TOWNSHIP BOARD OF TRUSTEES RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL PARTS OF THIS BID OR WAIVE ANY INFORMALITIES.

BY ORDER OF CHARDON TOWNSHIP TRUSTEES –_____, Director of Public Services

PROPOSAL FORM

TO: CHARDON TOWNSHIP BOARD OF TRUSTEES
Beverly Borawski, Fiscal Officer
9949 Mentor Road
Chardon, OH 44024

FOR: CRUSHED LIMESTONE BID – Bids shall be on a per ton basis delivered to 9949 Mentor Road, Chardon, Ohio

MATERIAL	DELIVERED TO 9949 MENTOR RD. (TOWNSHIP YARD)
#304 Limestone 500 Tons more or less	20.25 / PRICE PER TON
# 57 Limestone 500 Tons more or less	24.75 / PRICE PER TON
# 8 Limestone 500 tons more or less	24.75 / PRICE PER TON
# 12 Limestone 200 Tons more or less	25.00 / PRICE PER TON
# 12 Recycled 200 Tons more or less	22.75 / PRICE PER TON
ODOT Approved SS1069 #304 Recycled 300 Tons more or less	18.25 / PRICE PER TON

BIDDER'S NAME Ontario Stone

ADDRESS

Bid Bond – Yes

TELEPHONE NO.

SUBMITTED BY

THE CHARDON TOWNSHIP BOARD OF TRUSTEES RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL PARTS OF THIS BID OR WAIVE ANY INFORMALITIES.

BY ORDER OF CHARDON TOWNSHIP TRUSTEES –_____, Director of Public Services

PROPOSAL FORM

TO: CHARDON TOWNSHIP BOARD OF TRUSTEES
Beverly Borawski, Fiscal Officer
9949 Mentor Road
Chardon, OH 44024

FOR: CRUSHED LIMESTONE BID – Bids shall be on a per ton basis delivered to 9949 Mentor Road, Chardon, Ohio

MATERIAL		DELIVERED TO 9949 MENTOR RD. (TOWNSHIP YARD)	
#304	Limestone 500 Tons more or less	20.60	PRICE PER TON
# 57	Limestone 500 Tons more or less	25.60	PRICE PER TON
# 8	Limestone 500 tons more or less	27.20	PRICE PER TON
# 12	Limestone 200 Tons more or less	25.70	PRICE PER TON
# 12	Recycled 200 Tons more or less	16.00	PRICE PER TON
ODOT Approved SS1069 #304 Recycled	300 Tons more or less	15.00	PRICE PER TON

BIDDER'S NAME Osborne Concrete + Stone

ADDRESS

bid Bond – Yes

TELEPHONE NO.

SUBMITTED BY

THE CHARDON TOWNSHIP BOARD OF TRUSTEES RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL PARTS OF THIS BID OR WAIVE ANY INFORMALITIES.

BY ORDER OF CHARDON TOWNSHIP TRUSTEES – _____, Director of Public Services

CHARDON TOWNSHIP ROAD REPORT
April 5-18, 2018

1. 7 dead hazardous trees across from Clark rd. Cemetery removed by VanCuren,
2. Finish clean-up and minor repair of F-1. Put both trucks on GovDeals.com. Current bid on F-1 is $15,500. 98-I is ~~$8,300~~. 8,600
3. Friday, April 6. Treat roads for moderate snow. (4 Tks).
4. Ongoing pot-hole repair.
5. Clean up fallen tree on Clarkwood Dr.
6. Install soccer nets at Park. It appears the smaller nets that were left behind by the soccer club who was not permitted to return to Park have been taken by them.
7. Ongoing berm and edge of road intersection repair from plow damage.
8. Replace leaking hydraulic lines on loader (in house).
9. Tuesday, April 17. Treat roads for all day snow. (2-3 Tks)
10. Dead hazardous tree cut down and removed by Vallo on Henning Dr.

Other Topics

1. A resident on Stratford Ridge, April Betarine hit a pot hole on Stratford on the evening of April 17 that caused damage to the underside skid pan of her 2012 Honda CR-V when a large piece of asphalt flipped up. The road had been checked earlier in the day during snow treatment and the hole was not open. I emailed Jim Zuccaro and he said that the Township enjoys "sovereign immunity" for incidents like this. Due to the pending reconstruction of this street and Brentwood we check to roads every few days for new holes. The price of the 2 piece pan is $204.00. Honda of Mentor will install it for $59.98

ZONING REPORT – Apr.5 – 18 '18

CALLS: Jerry/Ravenna Rd.-unlawful signs? – was removed

Solomon/Hampton Ridge- snowplow damage-refer to John and trustees

Josh/contractor-Auburn Rd drivepipe replacement?-refer to C.Engineers

Paula/N.Hambden St. tree removal?- refer to city

PERMITS: Joe Geizer-12020 Clark Rd.-28'x24' Acc/Bld

Carla Bondra – 11862 Joyacre Ln.- Variance request for Res/Add and Acc/Bld

CHECK: 9265 Mentor Rd. for activity- neighbor is wondering –no one on site

MEETINGS: Rich -10780 Cottage Hill Ln.-check setbacks for A/G Pool-all good

ZC cancelled Apr.16th - will reschedule

CHARDON TOWNSHIP, GEAUGA COUNTY

5/10/2018 10:34:32 AM
UAN v2018.2

Payment Listing

4/5/2018 to 4/18/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
130-2018	04/05/2018	04/03/2018	EP	Linda M. Kerry	$277.41	O
132-2018	04/06/2018	04/03/2018	EP	Kenneth Chuha	$56.01	O
134-2018	04/06/2018	04/03/2018	EP	David Keith Beal	$1,312.55	O
135-2018	04/06/2018	04/03/2018	EP	Jason Paul Bosma	$1,180.49	O
136-2018	04/06/2018	04/03/2018	EP	Donald F Dickard	$437.41	O
137-2018	04/06/2018	04/03/2018	EP	Ronald R. Dunning	$1,349.29	O
138-2018	04/06/2018	04/03/2018	EP	John S. Washco	$2,086.77	O
140-2018	04/06/2018	04/03/2018	EW	Geauga Credit Union, Inc.	$25.00	O
141-2018	04/06/2018	04/03/2018	EW	Geauga Credit Union, Inc.	$200.00	O
143-2018	04/11/2018	04/04/2018	CH	Staples Credit Plan	$189.41	O
144-2018	04/05/2018	04/04/2018	CH	Dominion East Ohio Gas	$207.00	O
145-2018	04/05/2018	04/04/2018	CH	Dominion East Ohio Gas	$84.00	O
146-2018	04/05/2018	04/04/2018	CH	Dominion East Ohio Gas	$116.00	O
147-2018	04/05/2018	04/04/2018	CH	TRACTOR SUPPLY CREDIT PLAN	$249.96	O
148-2018	04/06/2018	04/04/2018	CH	Windstream	$157.34	O
149-2018	04/05/2018	04/04/2018	CH	Verizon Wireless	$61.28	O
152-2018	04/13/2018	04/13/2018	EW	Ohio Deferred Comp	$100.00	O
153-2018	04/13/2018	04/13/2018	EW	Ohio Public Employees Retirement System	$6,027.99	O
154-2018	04/13/2018	04/13/2018	EW	IRS	$2,117.42	O
155-2018	04/13/2018	04/13/2018	EW	Ohio Department of Taxation	$520.18	O
156-2018	04/13/2018	04/13/2018	EW	School District Income Tax	$41.91	O
159-2018	04/18/2018	04/15/2018	CH	Chase Visa	$299.99	O
161-2018	04/18/2018	04/15/2018	CH	Windstream	$126.44	O
167-2018	04/18/2018	04/15/2018	CH	The Illuminating Company	$22.42	O
202-2018	04/16/2018	05/02/2018	CH	BWC State Insurance Fund	$443.80	O
35900	04/18/2018	04/18/2018	AW	Best Truck Equipment Inc.	$80.00	O
35901	04/18/2018	04/18/2018	AW	Chardon Fire Department, Inc.	$150,000.00	O
35902	04/18/2018	04/18/2018	AW	Chardon Welding, Inc.	$118.90	O
35903	04/18/2018	04/18/2018	AW	Core & Main	$63.00	O
35904	04/18/2018	04/18/2018	AW	Country Auto Parts	$807.84	O
35905	04/18/2018	04/18/2018	AW	Geauga County Maple Leaf	$121.90	O
35906	04/18/2018	04/18/2018	AW	Geauga County Sheriff's Office	$30.00	O
35907	04/18/2018	04/18/2018	AW	Inventive Safety Solutions	$447.54	O
35908	04/18/2018	04/18/2018	AW	Kenneth Chuha	$2.18	O
35909	04/18/2018	04/18/2018	AW	Midland Automotive	$440.00	O
35910	04/18/2018	04/18/2018	AW	Mikron Fasteners	$148.65	O
35911	04/18/2018	04/18/2018	AW	Morton Salt, Inc.	$20,046.64	O
35912	04/18/2018	04/18/2018	AW	Ohio Billing, Inc.	$250.00	O
35913	04/18/2018	04/18/2018	AW	O'Reilly Equipment	$156.70	O
35914	04/18/2018	04/18/2018	AW	Osborne Concrete & Stone Company	$605.00	O
35915	04/18/2018	04/18/2018	AW	PennOhio Corporation	$81.65	O
35916	04/18/2018	04/18/2018	AW	The News-Herald	$45.50	O
35917	04/18/2018	04/18/2018	AW	Universal Oil, Inc.	$1,178.14	O
35918	04/18/2018	04/18/2018	AW	Vallo Tree Service	$900.00	O
35919	04/18/2018	04/18/2018	WH	Regional Income Tax Agency	$263.14	O
				Total Payments:	$193,476.85	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$193,476.85	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.