

RECORD OF PROCEEDINGS

Minutes of

Regular

1
Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

April 4 20 18

The Chardon Township Board of Trustees met in regular session on Wednesday, April 4, 2018, at 7:00 p.m. at the Town Hall with the following present:

CHUCK STRAZINSKY, TIM MCKENNA
ABSENT: MICHAEL BROWN

The Pledge of Allegiance was recited.

Resident's Comments:

John Nowicki stated that he spoke to Prime Estates and was told that all the trees are in. Beverly stated that she has his insurance information and W-9; just need to complete the purchase order once the paperwork is complete.

Mr. Nowicki said that a request has been made for the playground to be reworked. Also a request was made to have playground be a smoke free and cigarette free area.

Mr. Schumann reported on the little library. A few books are missing. 5 hardbacks, 8 paperbacks and the CD storage set is finally taken. Mr. Schumann asked if the board wants him to continue making a comment at the meetings about the status of the little library. The trustees agreed that Mr. Schumann should continue to give his reports.

Next park committee meeting is April 23, 2018.

Fiscal Officer Report- Beverly Borawski

- Still trying to catch up on the minutes.
- The auditors have rescheduled us again. This is the 3 time that we have been rescheduled.

Road Department Report-John Washco, Road Superintendent

See attached report

Mr. Strazinsky made a motion to sell two vehicles. Mr. McKenna seconded.
AYES: Strazinsky, McKenna

Mr. McKenna said we need to get the township on a vehicle replacement schedule.

RESOLUTION #33, 2018

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE CORNER WINDOW OPTION ON THE NEW TRUCK AT A COST OF \$800

Mr. Strazinsky moved that the Chardon Township Board of Trustees do hereby vote to add the corner window option to the new truck at a cost not to exceed \$800. Mr. McKenna seconded.

AYES: Strazinsky, McKenna

RESOLUTION #34, 2018

CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE PURCHASE 1,000 TONS OF ROAD SALT (418-19) FROM THE ODOT SUMMER FILL.

Mr. McKenna moved that the Chardon Township Board of Trustees do hereby approve the purchase of 1,000 tons of road salt (418-19) from the ODOT summer fill. Mr. Strazinsky seconded.

AYES: McKenna, Strazinsky

Zoning Department Report-Don Mohney, Zoning Inspector

See attached report

Held

20

Board of Trustees Business

- a. New Hire-Administrative Assistant: Mr. McKenna announced that Lisa Nelson has been hired. Mr. McKenna state that she is familiar with the area and he could go on and on and on about the attributes she has. Mr. McKenna stated that 4 interviews were scheduled, 3 people showed up. Lisa was the stand out among the 3 that were interviewed. There is definitely a need for an administrative assistant. She is going to be an asset to the township.
- b. Stone Bid Openings-Scheduled for April 18, 2018
- c. Trash Day Bid-Scheduled for April 18, 2018
- d. Asked three local landscapers to give us quotes. As of tonight, we have only received two bids. McCaskey Landscaping bid is \$14,892.46. S.A.M. Landscaping bid is \$9,690.00.

**RESOLUTION #35, 2018
CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE BID
SUBMITTED BY S.A.M. LANDSCAPING**

Mr. McKenna moved that the Chardon Board of Trustees do hereby vote to accept the bid submitted by S.A.M. Landscaping. Mr. Strazinsky seconded.

AYES: McKenna, Strazinsky

Trash day will take place the weekend after memorial day. Bid will be awarded on April 18, 2018

Chardon Township trustees, fiscal officer and zoning inspector discussed who was available to open and close the town hall on election day. Mr. Strazinsky stated that he would be available to open and close the hall on election day.

Pending Items: Received a quote on painting the town hall. The current cemetery lawn mower is 14 years old. Money has been appropriated to purchase a new one. Beverly questioned the scheduling of employee reviews. It was decided to hold off on that until it can be discussed with Mr. Brown at the next meeting.

Mr. Strazinsky made a motion to adjourn the meeting at 7:31 PM. Mr. McKenna seconded.

AYES: Strazinsky, McKenna



Michael Brown
Chairman



Chardon Township Board of Trustees

April 4th, 2018 Regular Meeting

A G E N D A

1. (7:00 pm) Open Meeting
 - a. Pledge of Allegiance
 2. Approval of Minutes
 - a. Regular Meetings 3/7/18, 3/21/18
 - b. Special Meeting 3/4/18
 3. Open Forum – Resident’s Comments
 4. Fiscal Officer’s Report, Beverly Borawski, Fiscal Officer
 - a.
 5. Road Department Report, John Washco Road Superintendent
 - a. Employee Reviews - Rescheduling
 - b. New Truck purchase information / discussion.
 - c.
 6. Zoning Department Report, Don Mohny, Zoning Inspector
 7. Board of Trustees Business
 - a. New Hire – Administrative Assistant
 - b. Stone Bid Openings
 - c. Trash Day Bid
 8. Correspondence
 9. Adjournment
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CHARDON TOWNSHIP BOARD OF TRUSTEES

Trustees

Michael Brown
 Tim McKenna
 Chuck Strazinsky

Regular / Special

Meeting of

APRIL 4, 2018

Fiscal Officer

Beverly
 Borawski
 286-3711

ATTENDEES

Name	Address	Interest
1 John Schumann	8935 ROBINSON ROAD	
2 Carl Henderson		
3 John Nowicki	9960 AUBURN RD	
4 Joe McGlynn	10575 Calico Lane	
5 John Windmeyer	9465 Mentor Rd	
6 Joe Boach	515 Burr	
7 Stan Macchuk		
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CHARDON TOWNSHIP ROAD REPORT

March 21-April 4, 2018

1. Install left over opener from new door on Brine Bld. Bay 2 door for Tanker.
2. Weld/repair support bracket on 3-l.
3. Remove and repair fuel tank on 98-l (In-house)
4. Ongoing pot hole repair.
5. Install tool holder brackets on roller, G-7.
6. Install new oil pan on 3-l.
7. Install air brake modulator valve on 3-l.
8. Steam clean and prep 98-l for sale.
9. Clean up tree blocking Griswold Rd per GCSO.
10. Fri. Mar 30, check and treat hills-curves for snow. Pavement temp 32.5.
11. Repair bed on F-1, tear down brine lines and prep for sale.
12. Install new muffler & pipe on 3-l (in house)
13. Repair 3 airline leaks on 3-l brake system. (in house)
14. Wed. Apr 4, Clean up numerous tree limbs on roads, and clear 7 trees blocking roadways after high wind event.
15. Close Pearl Rd for Fire Dept for live wires. Cancelled when First Energy came.

Other Topics

1. 98-l is all cleaned up and ready for sale. F-1 will be ready by next Monday. Will put on Govdeals as soon as approval is given. Minimum Bid on 98-l is \$30K, Minimum Bid on F-1 is \$20K.
 2. Do we want to add the corner window option on the new truck?
 3. Received shipment of 500 ton of salt from Morten.
 4. Need to sign resolution for 1,000 tons of salt for summer fill on ODOT Contract.
 5. We have 5,144 linear feet of cat-tails in ditches that have been causing ongoing drainage issues in 21 different locations. Had Aqua-Doc come out and check the areas and provide estimate to start some type of program to kill them off. This would be considerably cheaper than digging them out since we would have to refill the ditch with dirt and compact for proper
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restoration. Will prepare cost comparison for next meeting between the two options we have to eliminate them.

ZONING REPORT – Mar.22 – Apr.4 '18

CALLS: Dan/Stratford Ridge Dr.-setbacks for 12'x20' Acc/Bld

Rob/Robinson Rd.- setbacks for 30'x50' Acc/Bld

Dan/Wilder Rd.- Lot split and consolidation?

Roberta/Chardon Rd.- Permit to pave drive apron? - Refer to county engineers

Todd – permit for Acc/Bld? –refer to Hambden ZI

PERMITS: Aggie Tyverjak-9840 Ravenna Rd.-12'x20' Acc/Bld

Jim DiFrancesco – 9686 Ravenna Rd.- 10'x34' Res/Add

MEETINGS: ZC meeting of Apr.2 cancelled - next scheduled is Apr.16 at 7pm

Payment Listing

3/29/2018 to 4/4/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
125-2018	04/02/2018	04/03/2018	EP	Michael Brown	\$594.12	O
126-2018	04/02/2018	04/03/2018	EP	Timothy Michael McKenna	\$661.44	O
127-2018	04/02/2018	04/03/2018	EP	Donald C. Mohny	\$945.45	O
128-2018	04/02/2018	04/03/2018	EP	Charles E Strazinsky	\$713.57	O
150-2018	04/02/2018	04/13/2018	EP	Beverly A Borawski	\$1,229.70	O
157-2018	03/31/2018	04/14/2018	CH	Chase Bank	\$10.00	C
158-2018	03/31/2018	04/14/2018	CH	MBI	\$2,412.05	C
35882	04/04/2018	04/04/2018	AW	ASAP Sanitary Services LLC	\$113.35	O
35883	04/04/2018	04/04/2018	AW	Hemly Tool Supply, Inc.	\$290.72	O
35884	04/04/2018	04/04/2018	AW	Ohio Billing, Inc.	\$100.00	O
35885	04/04/2018	04/04/2018	AW	Country Auto Parts	\$307.86	O
35886	04/04/2018	04/04/2018	AW	Vision Service Plan - (OH)	\$203.59	O
35887	04/04/2018	04/04/2018	AW	Herda's Truck Repair, Inc.	\$279.12	O
35888	04/04/2018	04/04/2018	AW	Burnett Products Company, Inc.	\$74.41	O
35889	04/04/2018	04/04/2018	AW	Kenneth Chuha	\$7.90	O
35890	04/04/2018	04/04/2018	AW	Treas. State of Ohio, Dave Yost Auditor	\$612.00	O
35891	04/04/2018	04/04/2018	AW	PennOhio Corporation	\$81.65	O
35892	04/04/2018	04/04/2018	AW	Chardon Welding, Inc.	\$14.96	O
35893	04/04/2018	04/04/2018	AW	Inventive Safety Solutions	\$109.85	O
35894	04/04/2018	04/04/2018	AW	Mentor MFG	\$783.00	O
35895	04/04/2018	04/04/2018	AW	Airgas USA, LLC	\$85.21	O
35896	04/04/2018	04/04/2018	AW	Government Forms and Supplies	\$258.67	O
35897	04/04/2018	04/04/2018	AW	Iron Man Supply LLC	\$52.20	O
35898	04/04/2018	04/04/2018	AW	Western Reserve Office Supply	\$156.99	O
35899	04/04/2018	04/04/2018	AW	Ronald Dunning	\$20.00	O
Total Payments:					\$10,117.81	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$10,117.81	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.