

# RECORD OF PROCEEDINGS

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Minutes of

Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

March 28 20 18

The Chardon Township Board of Trustees met in special session on Wednesday, March 28, 2018, at 6:30 p.m. at the Town Hall with the following present:

CHUCK STRAZINSKY, TIM MCKENNA, MICHAEL BROWN, BEVERLY BORAWSKI AND JOHN WASHCO

Reciting the pledge of allegiance was waived by Mr. Brown

Mr. Brown moved that the Chardon Board of Trustees go into executive session for the purpose of interviewing potential new personnel according to ORC 121.22, Section G. Mr. Strazinsky seconded.

**AYES: BROWN, STRAZINSKY AND MCKENNA**

Mr. Brown moved that the Chardon Board of Trustees reconvene to regular session. Mr. Strazinsky seconded.

**AYES: BROWN, STRAZINSKY AND MCKENNA**

## RESOLUTION #29, 2018

**CHARDON TOWNSHIP BOARD OF TRUSTEES OFFERED LISA NELSON A PART TIME POSITION OF ADMINISTRATIVE ASSISTANT FOR CHARDON TOWNSHIP AT A SALARY TO BE NEGOTIATED WITH HER AND CONTINGENT UPON A BACKGROUND CHECK AND BOND ABILITY AND ALSO ASK HER BACK TO ATTEND THE MEETING ON APRIL 4, 2018 TO COME TO TERMS WITH HER**

Mr. Brown moved that the Chardon Board of Trustees do hereby vote to hire Lisa Nelson as the administrative assistant for Chardon Township at a salary to be negotiated with her and contingent upon her passing a background check and bond ability. Mr. Strazinsky seconded.

**AYES: BROWN, STRAZINSKY AND MCKENNA**

Agreement with Spectrum, passed resolution last meeting. John will need to make himself available for the install. Contract needs to be signed off and mailed.

Discussed key situation. Who has key, who needs key.

John said when the guy looked at the locks, he said it was the most expensive and restrictive system. Keys are \$10 to replace. It's a highly restrictive tumbler. Dunstan Lock and Key suggested to move the lock situation down one level to save money.

## RESOLUTION #30, 2018

**CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED DUNSTAN LOCK AND KEY TO CHANGE THE LOCKS ON THE FRONT AND REAR DOORS OF THE TOWNHALL IN AN AMOUNT NOT TO EXCEED \$300**

Mr. Strazinsky moved that Chardon Township Board of Trustees do hereby vote that Dunstan Lock and Key change the front and rear locks on the town hall in an amount not to exceed \$300. Mr. Brown seconded.

**AYES: BROWN, MCKENNA AND STRAZINSKY**

John commented that we can purchase salt from Morton Salt in the amount of \$39.65/ton valid till 4/30/2018. Howard from ARMs trucking says salt will exceed \$50/ton this year. ODOT summer fill available for 1,000 tons. Need to decide by 4/13/2018. Mr. Strazinsky said to put on agenda for next meeting. We have 1,000 tons right now. Chances are we will see cheaper prices on summer fill than in the fall. With the amount we have right now plus the Morton purchase and the summer fill that will put us at 2,500 tons.

Mr. Strazinsky asked why we have \$4,000 in election expenses. Beverly stated that these expenses are always billed a year in arrears.

Resource Officer at Chardon High School. \$8,200 already paid for last year; paid on January 2018 which was appropriated in 2017. Should we allocate \$16,400 for this year? Mr. Brown, said, No, leave at \$8,200.

We put \$65,000 in the medical/hospitalization fund for three trustees and fiscal officer. This is the true cost.



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Mr. Strazinsky said, under repairs and maintenance we put \$45,000. This is a different fund, just hear me out. If we knock that down to \$30,000 and drop uniform allowance to \$2,400 which is 5 lines up from there. That's \$17,500 that we could put. Beverly stated that 's \$15,500. If we take that \$15,500, and add it to the medical/hospitalization right above that. Beverly states, we can't do that. Mr. Strazinsky says why can't we do that, it's right above in the repairs and maintenance. Oh, we can do that. That \$15,500 goes there. Then take \$15,000 out of the \$65,000. Beverly says, you can't move between the funds. Chuck says, I'm just saying take \$15,000 out of the medical/hospitalization and put that back into the land purchase which is the inheritance money. I'm afraid that we are going to lose that. I understand that it's going to be gone in 2-3 years. And that was a really important thing for the two of us that we told the residents the earnest money is only going to the park. Here's the thing, that fund at the bottom isn't going to change. We can't take money from the 2000 fund and move. Beverly stated that the trustees and fiscal officer medical and hospitalization comes out of the general fund. If you look at last year's true cost, this is correct.

Is the road fund allowed to transfer money to the park fund? Beverly stated, no, it cannot be done that way. Everything was being paid out of general fund. Can transfer general fund to road but not vice versa.

Mr. Strazinsky stated that we put \$50k in line striping. He said to knock that down to \$30k and put \$20k into land fund. Cannot do that.

Park board wants line striping done. John would rather fix pot holes than do the striping. Mr. Strazinsky said, people can't line their car up to park it? People don't know how to line their cars up with the stanchions?

John said you might want to consider a levy for the park district. Beverly said we have the same thing going on with the cemetery. Lifetime maintenance.

John said someone suggested posting a no smoking sign; too many cigarette butts. Just because there's a sign, doesn't mean that people are going to do it. Not sure that the trustees can really govern that.

It's hard to enforce.

John discussed putting special mulch in the playground. Will do in a couple years. Beverly said it was done maybe 2-3 years ago?

Mr. Strazinsky commented, my personal opinion, the biggest thing to me is this whole tariff. Someone asked, there's a tariff with China? Mr. Strazinsky continued, I did a little research and talked with a couple residents. The residents agree that it makes sense to get one truck. If you are going to replace within 2-3 years, the tariff will probably even out by then. And we are struggling to do road work but to have two new trucks right off the bat. John said that we have done nothing to educate the residents on the vehicles and the how long we have had them and the money that we have to spend to maintain them.

Mr. McKenna said that we need a vehicle maintenance plan. Makes sense. Get two new trucks now. Trucks will be paid off in 5 years. If you get one now, as long as you look at it in two years as opposed to 5 years. John said, I don't want no more small trucks. I want a 3/4 ton pickup that you can put a plow on. After two years, you need to look at another new truck. Mr. Strazinsky commented, I don't think that it would look good to have two new trucks. As a resident, I would question that. Mr. Strazinsky commented, are you trying to tell me that a brand new truck will not break down? John answered, the probability of the that happening is low. Mr. Strazinsky said that I am never going to go for two new trucks. Nothing you say will convince me. John said we need to spend \$1500 in parts for the 2003 international for muffler, pipe, oil pan. More money to be put into the truck; shows we have ongoing repairs. Need to educate public as to the service vehicles that we have and the maintenance being done on them. John said that he feels that a 3/4 ton truck will serve the road department well.

Mr. McKenna said he's willing to do one truck for two years and not two trucks in every 5 years. Mr. Brown said that he wants to get their next new vehicle. Does not recall any conversation about two new trucks and spending over \$300,000. He would remember a conversation like that.



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Mr. McKenna said that we need to know what the fire department cost will be for this year. Won't go down from last year.

John said, we have \$84k in the motor vehicle fund, line item. Yearly payment would \$63,387 for two new trucks; 20k below what's in the fund. The interest payment is less than repair costs.

Mr. Strazinsky said if we buy a truck and get rid of two trucks, then we can get another truck.

Mr. Strazinsky still is a serious problem that we have an extra truck. We have 6 trucks and 4 road crew employees. John said, one of the trucks is junk and we should get rid of it. When you have trucks that are 17-20 years old, you do need an extra truck in case one breaks down.

John said that when 2 or 3 trucks go down, what are you going to plow with. John said you are not out there. Mr. Strazinsky said, now you're the one who's getting mad. John said, you just don't see how it is when things go down. You need to order one right now. It take 6-9 months to get one.

Tim said that John needs to go to Painesville Township to see what their gear ratio is. Also find out what they like and don't like about the truck. John said get the truck ordered; should see it by mid September, early October. Tired of hearing we can't afford this, we can't afford that and then each year we have a big carryover. John said that it's critical that we start educating the public. He also said to search Chardon Township and take a look at our website. Auburn Career Center will build and maintain a website for us.

## RESOLUTION #31, 2018

**CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE PURCHASE OF A 2018 KENWORTH T370 CAB & CHASSIS AT A COST NOT TO EXCEED \$144,000 FROM KENWORTH OF RICHFIELD , TO BE FINANCED THROUGH MIDDLEFIELD SAVINGS BANK. ALSO THE PURCHASE OF A 5 YEAR 100,000 WARRANTY TO BE PAID OUTSIDE OF THE FINANCING. THE PO AMOUNT WILL BE \$143,060 + \$2,750=\$145,810 BASED ON THE QUOTE DATED 3/1/18.**

Mr. Brown moved that the Chardon Township Board of Trustees do hereby vote that the township purchase a 2018 KenworthT370 cab and chassis financed through Middlefield Savings Bank and a 5 year, 100,000 mile warranty paid outside of financing from Kenworth of Richfield. Mr. McKenna seconded.

**AYES: BROWN, MCKENNA AND STRAZINKSY**

After each line item breakdown, the total for the General Fund is \$371,167.98; Vehicle license is \$17,878.96; Gasoline tax is \$109,398.06 & Road & Bridge is \$925,730.54; Cemetery is \$6,525.16; Fire & Rescue is \$550,860.82 and EMS Billing is \$82,720.17.

## RESOLUTION #32, 2018

**CHARDON TOWNSHIP BOARD OF TRUSTEES APPROVED THE 2018 PERMANENT APPROPRIATIONS**

Mr. Brown moved that the Chardon Township Board of Trustees do hereby vote that the 2018 permanent appropriations are approved as discussed for a total of \$2,067,692.17. Mr. McKenna seconded.

**AYES: BROWN, STRAZINSKY AND MCKENNA**

Mr. Brown made a motion to adjourn the meeting at 7:31 pm. Mr. McKenna seconded.

**AYES: Brown, Strazinsky and McKenna**

X 

Michael Brown  
Chairman

Payment Listing  
3/25/2018 to 3/28/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
142-2018	03/28/2018	04/04/2018	CH	Delta Dental	\$542.96	O
Total Payments:					\$542.96	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$542.96	

Legend: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.